**Minutes of the Regular Meeting of the Council for the Town of Cabri Held the 14th day of September, 2015**

**In the Town of Cabri Council Chambers**

**Present:** Mayor David Gossard, Councillors Kim Gehl, Chris Paquin, Wendy Johnson, Mark Bang, Norma Pederson, Kendall Wicks, and Chief Administrative Officer Janelle Anderson.

**Call to Order:**

A quorum being present, Mayor David Gossard called the meeting to order at 6:25 pm.

**Agenda**:

The following items were requested to be added to the agenda:

1. Child Advocacy Centre Letter of Support
2. LMO Landscaping Invoice
3. Outdoor Swimming Pools
4. Real Property Report
5. Standpipe
6. Medical Clinic Furniture
7. New Volunteer Firefighter

2015-175 Pederson/Johnson

THAT the agenda for the Council meeting of September 14, 2015 be approved as circulated and amended.

CARRIED.

**Minutes:**

2015-176 Gehl/Bang

THAT the minutes of the regular Council meeting held August 10, 2015 be approved as circulated.

CARRIED.

**Business Arising from the Minutes:**

*Removal from Daycare license*

Certificate of Incorporation from Information Services Corporation has been received by the Ever Green Early Learning Centre. The necessary steps will be taken by the Centre and CAO to remove the Town from the license.

*Water Plant – Systems Assessment 2015 and Upgrade*

Agreement signed and sent to KGS Group.

*Infrastructure Investment Plan – Gas Tax Funding*

Members were informed that the Gas Tax Funding for replacement of the lagoon line was submitted and awaiting approval.

*Regional Long Term Care Funding*

Further discussion took place regarding the request from Mayor Jerrod Schafer of Swift Current for funding for the new Regional Long Term Care Facility currently being built in the City of Swift Current. Mayor Schafer suggested the Town write a letter to the Health Care Committee with a proposed amount of funding the Town is willing to contribute annually with the stipulation that once the Prairie Health Care Centre in Cabri is no longer operational, our portion of the funding will be discontinued.

It was the general consensus of Council that this approach was not in our resident’s best interest. CAO will invite CEO of Cypress Health Region, Beth Vachon, as well as the manager for the Prairie Health Care Centre, Larissa Gader, to the next council meeting for further discussion on the future of our Health Care Centre.

*Fire Ban*

An email was received from Dean McNabb, Fire Commissioner for Southwest Saskatchewan, relating to the question posed by Councillor Gehl on the subject of a fire ban. The email states the Town would have to implement their own fire ban in order to enforce it, therefore, if the RM of Riverside puts a fire ban into effect, the Town would not automatically be required to comply.

*Cabri Mall Revenue*

The sale of the Mall is now final. The accountant has the financials for the Mall and once the year end audit is complete, the remaining funds will be transferred to either a Term deposit or into a High Interest Savings Account.

*Speed Limit Sign on 3rd Street North*

CAO spoke with Constable John McKenzie from the Swift Current RCMP regarding the issue of speeding vehicles around town during school hours. Constable McKenzie feels speed bumps or a speed limit sign on 3rd Street North would be a better solution than having citizens call the Police when they see someone speeding as they cannot always get here in a timely manner. Council agreed that this issues goes beyond 3rd Street North and is a concern for all of Town. However, speed bumps cannot be placed on every street and avenue so the existing speed limit signs will have to suffice.

*Recycling Bins at Cabri School*

Councillor Wicks presented the need for Cabri School to have two Triways recycling bins. Currently, the school has no method of recycling other than taking the recycling to Swift Current.

2015-177 Gehl/Paquin

THAT approval be given to Cabri School to acquire two recycling bins from Triways which the Town will bill them for quarterly.

CARRIED.

*Chickens Resolution*

2015-178 Wicks/Pederson

THAT the Town allow residents to have no more than two chickens providing the chickens are contained within a secure enclosure on the resident’s own property.

CARRIED.

**New Business:**

*Outdoor Swimming Pools*

Discussion took place regarding swimming pools on private property and if the town should require the property owner to have a six foot fence on their property to prevent others from seeing the pool and possibly drowning in it accidentally. CAO will discuss with Bonnie Williamson at Cabri Agencies as well as Zane Desroches at Southwest Inspection Services to see if this is something the Town should implement.

**Staff Report:**

The Town Foreman, Sid Sirota, as well as the Assistant Foreman, Darren Wellbrock, entered Council Chambers at 7:24pm.

Discussion took place regarding one of the motors at the reservoir is gone and that Robert Heron is coming to fix it shortly, also that the windmill has been put up at the reservoir which helps water quality by keeping the water moving to reduce H2S gases, river pumping is in full swing and going well. This should be completed by mid-October. There is a leak at the river culvert in a steel pipe, it will have to wait to be fixed until the river goes down. Fall work will start- graveling alleys, street sweeping, culvert markers, and winterizing facilities. Discussion also took place regarding trimming trees around town as weather permits, the floor in council chambers is heaving, will have to drill out a section and put a transfer piece in the doorway, weeds in the rocks at the clinic need to be pulled- Marilyn is working on this, sprinklers will have to be blown out before winter. Discussed purchasing a Freeze Machine to fix leaking curb stops instead of shutting the water off on the whole block.

Standpipe issues were discussed as well. We have had complaints about the standpipe regarding the amount of time it takes to fill a tank, the added cost, as well as the coin machine that does not work properly. Nothing has been changed on the standpipe side. Town Foreman will look into the cost of a new coin machine. Equipment maintenance logs are being kept up to date. Water will be turned on at the rink September 15, 2015.

Sid Sirota and Darren Wellbrock left council chambers at 7:54pm

2015-179 Gehl/Bang

THAT the Town Foreman be approved to purchase a Freeze Machine up to a maximum of $5000.

CARRIED.

***New Business Cont’d***

*Standpipe*

Further discussion took place regarding the Standpipe. The Town Foreman will need to recalibrate it. If the Town is charging 50 gallons for a dollar that is what the users should be getting.

*Real Property Report*

There have been inquiries as to why the Town does not issue a Real Property Report which provides property owners with the exact location of the water and sewer lines as well as property boundaries, and any improvements. When the Town sells a property, the Town Foreman will locate, if possible, the property line steaks to give the new owner an idea of where the property lines are; however, it is the property owner’s responsibility to hire a professional surveyor if they would like the exact property lines located.

*Medical clinic furniture*

Dr. Fanie de Nysschen has requested more cabinets for the Clinic. Judi will come down to the Town Office to bring quotes as well as the list of requested items which the Town will pay for out of the Clinic Account.

*Mutual Aid Agreement Renewal*

2015-180 Gehl/Paquin

THAT the Regional Mutual Aid Agreement received from the Swift Current Fire Department be renewed until December 31, 2019.

CARRIED.

*SGI Risk Evaluation Report*

The Risk Evaluation Report from SGI was reviewed. It will be forwarded to the Town Foreman as well as the Rink Board President for the recommendations to be addressed.

*Adobe Converter*

Information was received regarding purchasing Adobe Converter to scan the Town Bylaws onto the computer. Without the converter, scanned documents cannot be edited.

2015-181 Wicks/Pederson

THAT approval be granted to CAO to purchase Adobe Converter for a one month trial period.

CARRIED.

*Interac/Credit Card Machine*

Information was received regarding the Town setting up an Interac machine to accept debit or credit card payments. It was decided that the costs involved in using an Interac Machine does not benefit the Town at this time.

*Sask Waste Reduction Council Regional Workshop*

2015-182 Wicks/Bang

THAT approval be granted to Sid Sirota to attend the Sask Waste Reduction Council Regional Workshop in Moose Jaw on September 22, 2015.

CARRIED.

*Munisoft Webinar Training*

2015-183 Wicks/Pederson

THAT approval be granted to Janelle Anderson to sign up for seven Munisoft Webinar training sessions.

CARRIED.

*Financials & Year End Accounting Workshop*

2015-184 Wicks/Gehl

THAT approval be granted to Krystal Graham and Janelle Anderson to attend the Year End Accounting Workshop in Swift Current on October 29, 2015.

CARRIED.

*Child Advocacy Centre Letter of Support*

A letter was received from Fresh Start, a non-profit organization in Swift Current, asking to sign their letter of support for a Child Advocacy Centre which would expedite the legal and medical process for any child suffering from sexual, mental or physical abuse.

2015-185 Paquin/Wicks

THAT the letter of support for The Child Advocacy Centre Initiative be signed by Mayor David Gossard.

CARRIED.

**Fire Report:**

2015-186 Bang/Johnson

THAT Josh Paquin be approved as a new member of the Cabri Fire Department pending proper paperwork.

CARRIED.

**Financial Reports:**

2015-187 Pederson/Paquin

THAT the Bank Reconciliation and the Statement of Financial Activities for the Town for the month of August 2015 be accepted as presented.

CARRIED.

2015-188 Johnson/Bang

THAT the Bank Reconciliation for the month of August 2015 for the Medical Clinic be accepted as presented.

CARRIED.

**Accounts:**

2015-189 Wicks/Gehl

THAT the List of Accounts for Approval, Appendix “A”, attached to and forming part of these minutes be approved for payment.

CARRIED.

**Committee Reports:**

Rink Board- First meeting set for September 15, 2015. Bulldogs Senior Hockey team is trying to start the team up again for the 2015/2016 season. Minor Hockey has a Novice Team as well as an Initiation Team this season.

Community Garden- Reports from community members were received regarding youth spraying pop in the new gazebo. The concern has been reported to the RCMP.

EMO- There was a meeting with Jean Longpre from SaskAlert, Sasktel, and the Fire Commissioner to discuss the issues experienced when a fibre optic cord was burned in a garage fire in Gull Lake earlier this year. These issues are still being dealt with currently.

Museum- Committee still not satisfied with the eve’s drainage. Dale Cates will speak with Gavin Green regarding this issue.

Cemetery*-* There were concerns brought forward regarding the cement pads poured for the cremation plots; that they are larger than initially intended and that they are covering urns that that been buried. Councillor Mark Bang will discuss with John Levorson, president of the Cemetery Committee.

**Meetings:**

 Southwest Municipal Government Meeting- September 16, 2015

 Handivan Association Meeting- September 22, 2015

 SUMA Regional Meeting October 1, 2015

**Correspondence:**

The list of correspondence was reviewed.

2015-190 Johnson/Gehl

THAT the correspondence be received as information and filed.

CARRIED.

**Announcements:**

The next regular Council meeting will be held on Wednesday, October 14, 2015 at 6:30 p.m.

The Town Office will be closed on Monday, October 12, 2015 for Thanksgiving.

**Adjournment:**

2015-191 Wicks

THAT this meeting be adjourned. (9:59 pm)

Mayor Chief Administrative Officer