**Minutes of the Regular Meeting of the Council for the Town of Cabri Held the 14th day of October, 2015**

**In the Town of Cabri Council Chambers**

**Present:** Mayor David Gossard, Councillors Kim Gehl, Chris Paquin, Wendy Johnson, Mark Bang, Norma Pederson, Kendall Wicks, and Chief Administrative Officer Janelle Anderson.

**Call to Order:**

A quorum being present, Mayor David Gossard called the meeting to order at 6:29 pm.

**Agenda**:

The following items were requested to be added to the agenda:

1. Gravel

2015-192 Bang/Gehl

THAT the agenda for the Council meeting of October 14, 2015 be approved as circulated and amended.

CARRIED.

**Minutes:**

2015-193 Wicks/Pederson

THAT the minutes of the regular Council meeting held September 14, 2015 be approved as circulated.

CARRIED.

**Business Arising from the Minutes:**

*Removal from Daycare license*

The new director for the daycare has been appointed and once the Town receives the minutes from the Daycare Board stating the new appointment, CAO will send letter to Canada Revenue Agency to remove the Town entirely from the Ever Green Early Learning Centre.

*Water Plant – Systems Assessment 2015 and Upgrade*

Agreement signed and sent to KGS Group.

*Infrastructure Investment Plan – Gas Tax Funding*

Infrastructure Investment Plan for the Lagoon Line Replacement must be resubmitted to include the 16,500.83 surplus from the total allocation of the Gas Tax Fund for this period.

*Regional Long Term Care Funding*

CEO of the Cypress Health Region, Beth Vachon, along with Larissa Gader, manager of the Prairie Health Care Centre in Cabri, to attend the next council meeting scheduled for November 9, 2015 to further discuss the request for funding for the Regional Long Term Care facility currently being constructed in Swift Current.

*Outdoor Swimming Pools*

Information was presented by CAO regarding private swimming pools as requested by Councillor Gehl at the September 14 regular council meeting. The building inspector, Zane Desroches, as well as Bonnie Williamson, the Insurance Broker, does not feel this is a necessary requirement for the Town; however, Council can implement a Bylaw should they deem it necessary for the safety of its residents. A copy of Bylaw No. 2004-81 being The Private Swimming Pool Bylaw from the City of Regina will be kept on file for future reference.

**New Business:**

*Financial Statement for Medical Clinic*

A request was received from the public for the Town to advertise the cost to construct the new medical clinic as well as the landscaping costs up until present. CAO and Medical Clinic Committee to develop a comprehensive financial statement to include all costs associated with the medical clinic construction and advertise this in the Cabri Herald.

*Cemetery Invoice*

An invoice was forwarded from Shaun Meachem by the Cemetery Committee for the three, 30 foot cement pads poured at the cemetery for the cremation plots. There was a misunderstanding between Council and the Cemetery Committee as to whom is responsible for paying this invoice, therefore further information is required from the Cemetery Committee before a decision can be made. A meeting with the committee will be set in the near future.

*Prairie Pioneers Housing Invoice*

Information was received again from the PPHI requesting the Town’s share of the Rushoway severance. As was previously discussed at the Council Meeting in May 2015 when the invoice was initially received, the Town does not feel it is our responsibility to contribute to this. CAO will send another letter explaining our decision not to pay.

**Staff Report:**

The Town Foreman, Sid Sirota, entered Council Chambers at 7:25pm.

Discussed Rod Lemon, Senior Environmental Project Officer for the Water Security Agency, came out to do an annual inspection of the water treatment plant last week. The report should follow shortly. The new windmill is working very well. Pump and motor were replaced at the reservoir by Heron Well Services. The bubblers have been installed and are working well. Residential leak at 308 3rd Street North on the copper line by the curbstop was fixed by Knudsen Excavating on October 1, 2015. Street sweeping has begun. Snow fence will be put up in the few next weeks. Alleys will be graveled this fall as well, also working on winterizing equipment. Also discussed that the end of 1st Street South and Centre Street adjacent to West Street are very muddy and require gravel to be added. Foreman will look into this and add more gravel as necessary. Discussed as well was the Assistant Foreman’s Level 1 water course in Moose Jaw a few weeks ago. He is waiting to get marks back from courses until a submission for certification can be sent in. Pavers will not come out this fall as they are too busy. Pavers should be tendered out soon to be sure they are available in the spring of 2016.

Sid Sirota left Council Chambers at 8:12 pm.

**New Business Con’t**

*Community Garden Waste Bins*

A request was received from the Community Garden Committee to have a waste bin from Triways at the garden site so visitors of the gazebo and garden have a place to put their refuse. It was the general consensus of Council to advise the Committee to place smaller waste bins in the gazebo and have someone empty them regularly in the garbage bins located on the light posts at the corner of the community garden as the bins from Triways would likely be more than is needed at the site.

*Minutes and Bylaws on Website*

2015-194 Paquin/Gehl

THAT CAO post the last meeting’s minutes as well as most requested bylaws on the Town website to promote transparency to the residents of the Town.

CARRIED.

*Saskatchewan Emergency Planners Association Conference*

Information was received from SEPA regarding the yearly conference for Emergency Planners Association being held in Saskatoon on November 3-5, 2015. CAO to inform Robert Oldhaver, the Town’s Emergency Measures Officer, of the conference and register him if he so chooses.

*RCMP Mayors Report*

Mayor’s report was received as information and will be filed.

*Letter from Antelope Conservation and Development Authority*

A letter was received by Antelope C&D requesting assistance for funding a new gravity flow pipeline for $50,000.00 over 5 years then reverting back to a rental rate of $2,000.00 yearly.

A proposal was put forward by Mayor David Gossard to pay for the culvert and gate that is required to drain the lagoon at an approximate cost of $2,200.00 plus installation in addition to increasing the rent to $10,000.00 yearly for five years then revert back down to $2000.00 thereafter.

2015-195 Gehl/Paquin

THAT the Town pay for the culvert and gate at an approximate cost of $2,200.00 plus installation.

CARRIED.

2015-196 Wicks/Bang

THAT the Town pay $10,000.00 yearly beginning January 1, 2016 for a period of five years then revert back to $2000.00 yearly for rent thereafter.

CARRIED.

**Financial Reports:**

2015-197 Wicks/Pederson

THAT the Bank Reconciliation and the Statement of Financial Activities for the Town for the month of September 2015 be accepted as presented.

CARRIED.

2015-198 Johnson/Paquin

THAT the Bank Reconciliation for the month of September 2015 for the Medical Clinic be accepted as presented.

CARRIED.

*Budget Review*

The year-to-date Budget was reviewed for the period of January 1, 2015 to September 30, 2015.

**Accounts:**

2015-199 Pederson/Paquin

THAT the List of Accounts for Approval, Appendix “A”, attached to and forming part of these minutes be approved for payment.

CARRIED.

**Committee Reports:**

Rink- Should be started up this week. Cabri Bulldogs have a team this year as well as a new board.

Regional Meeting- Working on a community calendar.

Community Garden- Upcoming meeting to discuss Winterfest 2015.

**Correspondence:**

The list of correspondence was reviewed.

2015-200 Bang/Gehl

THAT the correspondence be received as information and filed.

CARRIED.

**Announcements:**

The next regular Council meeting will be held on Monday, November 9, 2015 at 6:30 p.m.

The Town Office will be closed on Wednesday, November 11, 2015 for Remembrance Day.

**Adjournment:**

2015-201 Bang

THAT this meeting be adjourned. (9:18 pm)

Mayor Chief Administrative Officer