**Minutes of the Regular Meeting of the Council for the Town of Cabri Held the 9th day of November, 2015**

**In the Town of Cabri Council Chambers**

**Present:** Mayor David Gossard, Councillors Kim Gehl, Chris Paquin, Wendy Johnson, Mark Bang, Norma Pederson, Kendall Wicks, and Chief Administrative Officer Janelle Anderson.

**Call to Order:**

A quorum being present, Mayor David Gossard called the meeting to order at 6:28 pm.

**Agenda**:

The following items were requested to be added to the agenda:

1. Medical Clinic Project Costs

2015-202 Paquin/Gehl

THAT the agenda for the Council meeting of November 9, 2015 be approved as circulated and amended.

CARRIED.

**Minutes:**

2015-203 Pederson/Johnson

THAT the minutes of the regular Council meeting held October 14, 2015 be approved as circulated.

CARRIED.

**Business Arising from the Minutes:**

*Water Plant – Systems Assessment 2015 and Upgrade*

Agreement signed and sent to KGS Group.

*Infrastructure Investment Plan – Gas Tax Funding*

New plan submitted and awaiting approval.

*Removal from Daycare license*

The lease agreement between the Ever Green Early Learning Centre and the Town for the property on 515 1st Street North will be forwarded to the Ever Green Early Learning Centre’s next board meeting for approval.

*Cabri Mall Revenue*

2015-204 Paquin/Bang

THAT the Town take $150,000.00 from the sale of the Mall and secure it into a 5 year non-redeemable term deposit.

CARRIED.

*Cemetery Invoice*

2015-205 Pederson/Bang

THAT the Town pay the Cemetery Committee in the amount of $5,000.00 for the three 30ft cement pads poured at the cemetery for the cremation plots.

CARRIED.

*First Responder Training-Kit Location and Accessibility*

Information was received from Councillor Wicks regarding where to store the equipment received by the First Responder trainees. Each trainee will have a backpack full of first aid supplies. There is also a larger container which will be stored at the Fire Hall. Each First Responder will be given a key for the Ice Centre where the larger supplies such as spinal boards will be kept.

*Antelope Conservation and Development Agreement*

2015-206 Bang/Wicks

THAT the Town sign the new agreement with the Antelope Conservation and Development Committee hereby replacing the original agreement signed June 17, 1969.

CARRIED.

*Cabri Ice Centre Budgeted Funds*

Discussion took place regarding the $7,000.00 which was budgeted for in 2015 for the Cabri Ice Centre.

2015-207 Johnson/Wicks

THAT the Town donate a total of $7,000.00 to the Cabri Ice Centre to be used as the Ice Centre Board sees fit.

CARRIED.

*Cabri Medical Clinic Project Costs Spreadsheet*

Discussion took place regarding the costs of construction, office supplies and furnishings, medical equipment and landscaping which were all incurred over the course of construction of the Medical Clinic. A spreadsheet with the total costs was presented. Pending approval from the Medical Clinic Committee, the spreadsheet will be advertised in the Cabri Herald.

**New Business:**

*RM of Riverside Invoice for Fire False Alarm Callout*

Discussion took place around the invoice received from the RM of Riverside for a false alarm callout on August 18, 2015.

2015-208 Wicks/Johnson

THAT the Town pay invoice no. 2015-43 from the RM of Riverside for $400.00 for the false alarm callout.

CARRIED.

*Cabri Handivan Association Request for Funding*

A letter was received from the Cabri Handivan Association with information on funding opportunities to help the Prairie Health Care Centre purchase a Handivan for use in the community. Estimated cost for the Handivan is 100,000.00.

2015-209 Gehl/Pederson

THAT the Town donate 33,000.00 from the sale of the Mall to the Handivan Association Committee towards the purchase of a specialized mobility vehicle for use by the Prairie Health Care Centre as well as the surrounding community.

CARRIED.

**Staff Report:**

The Assistant Town Foreman, Darren Wellbrock, entered Council Chambers at 7:28 pm.

Discussed the water treatment plant which is all working well, filling the reservoir and waiting for Knudsen to dig the drainage ditch. Currently working on snow fence and culvert markers. Also discussed the standpipe as we have had complaints that the water supply is slower than was previous and that the dollar amount is off. Darren will look into this. Also, Christmas decorations will need to be put up soon. Congratulated Darren on passing the exam for his Level 1 water treatment operator. Also, could use the one ton truck to clean up behind the rink as there are a few items that could be taken to the transfer station.

Darren Wellbrock left Council Chambers at 7:43 pm.

**New Business Con’t**

*Cabri Mall Financial Statements June 30, 2015*

The 2014-2015 Financial Statements for the Cabri Mall Inc. were presented.

2015-210 Pederson/Gehl

THAT the Cabri Mall Inc. Financial Statements for the year ending June 30, 2015 be approved as presented.

CARRIED.

*List of Lands in Arrears*

The List of Lands in Arrears was presented.

2015-211 Paquin/Bang

THAT the List of Lands in Arrears be received and approved.

CARRIED.

*Cemetery Plot Fee Increase*

CAO circulated a list of current cemetery rates for the Memorial Garden in Swift Current as the Town received a recommendation from the Cemetery Committee to increase the rates for plots.

2015-212 Paquin/Gehl

THAT the price for the sale of burial and cremation plots at the Cabri Cemetery be set at $250.00 effective January 1, 2016 and that resolution 2011-130 be hereby rescinded.

CARRIED.

*Vicious Animal Resolution*

A second written complaint was received by the Town against “Mocha” a Husky/Retriever cross owned by Andrea and Kris Bonogofski. It was the general consensus of Council to deem the dog vicious and hereby order the dog to be removed from Town limits as a means to ensure no other animals or humans are injured by this dog.

2015-213 Gehl/Bang

THAT the Town of Cabri Council deem “Mocha”, licensed under the dog registration number 294 to owners Andrea and Kris Bonogofski, vicious and hereby order it to be removed from Town limits pursuant to Bylaw No. 2012-02 Animal Control Bylaw.

CARRIED.

*Triways Recycling Bins at Transfer Station*

Information was reviewed regarding having a recycling bin at the transfer station. It was the general consensus of Council to forward this information to the RMs of Riverside, Pittville and Miry Creek as the Town currently has a recycling program in place for its residents.

*Cabri Ball Diamonds Upgrades*

Information was received from Mayor David Gossard in regards to the upgrades currently being done at the ball diamonds South of Town. Some of the work includes moving the backstop back a few feet, redoing the pitcher’s mound, and building a few small buildings to store equipment. The project is estimated to be completed in spring of 2016 before the next baseball season begins.

*Collection of Leaves and Grass Clippings*

Requests were received by multiple residents for grass clippings and bags of leaves to be picked up by the Town Foreman or Assistant Foreman during the Spring and Fall months or to have a bin placed in Town where residents can take yard waste to as many state they do not have means to haul these to the transfer station and that the hours are not convenient. CAO to look into a bin from Triways or potentially a compost bin from Garden of Eden Greenhouse.

*Christmas Supper*

A discussion took place regarding hosting a Christmas Supper for the Council and Staff as well as the Fire Department. It was the consensus of Council to have dinner catered by Lin’s Restaurant at the Blue Knob on Wednesday, January 13, 2016 at 6:30 pm.

*Holiday Office Hours*

A discussion took place regarding the office hours over Christmas.

2015-214 Johnson/Pederson

THAT the Town Office be closed December 24th, 2015 and that CAO and AAO be paid regular pay and that the Town Foreman and Assistant Foreman work until 12:00 pm with the rest of the day off with regular pay. Also closed Monday, December 28, 2015 to recognize the Boxing Day Stat Holiday.

CARRIED.

*Cabri Herald Advertising Opportunity*

2015-215 Johnson/Pederson

THAT the Town purchase a $50.00 Seasons Greeting ad in the Cabri Herald.

CARRIED.

*Staff Holiday Carryover*

A discussion took place regarding if staff will be allowed to carry over any unused holiday hours into 2016. It was the general consensus of Council to allow Sid Sirota to carry over any unused holidays with the exception that once Darren Wellbrock has achieved his Level 2 Certification, the holiday carryover return to only allow one week.

**Delegation:**

Cypress Health Region CEO, Beth Vachon, and manager of the Prairie Health Care Centre, Larissa Gader, joined Council Chambers at 8:04pm via conference call.

Discussion followed regarding the future of the Prairie Health Care Centre as well as an update on the construction of the court yard happening there presently. This construction is being funded by the Health Region.

Also discussed was the request for funding the Town received from Mayor of Swift Current, Jerrod Schafer, for the new Regional Long Term Health Care Facility currently being built in Swift Current. Ms. Vachon communicated that the request came from the City of Swift Current and not the Cypress Health Region. She also stated the Health Region has no intention of shutting down rural long term care facilities.

Ms. Vachon and Ms. Gader ended the conference call at 8:32 pm.

**Financial Reports:**

2015-216 Wicks/Pederson

THAT the Bank Reconciliation and the Statement of Financial Activities for the Town for the month of October 2015 be accepted as presented.

CARRIED.

2015-217 Johnson/Gehl

THAT the Bank Reconciliation for the month of October 2015 for the Medical Clinic be accepted as presented.

CARRIED.

**Accounts:**

2015-218 Bang/Pederson

THAT the List of Accounts for Approval, Appendix “A”, attached to and forming part of these minutes be approved for payment.

CARRIED.

List of Accounts for Payment

2015-219 Wicks/Paquin

THAT the List of Accounts for Payment for November 9, 2015 meeting, Appendix “B” attached to and forming part of these minutes, be approved as presented.

CARRIED.

**Committee Reports:**

None

**Correspondence:**

The list of correspondence was reviewed.

2015-220 Pederson/Gehl

THAT the correspondence be received as information and filed.

CARRIED.

**Announcements:**

The next regular Council meeting will be held on Monday, December 14, 2015 at 6:30 p.m.

The Town Office will be closed on Wednesday, November 11, 2015 for Remembrance Day.

**Adjournment:**

2015-221 Gehl

THAT this meeting be adjourned. (9:58 pm)

Mayor Chief Administrative Officer