**Minutes of the Regular Meeting of the Council for the Town of Cabri Held the 8th day of February, 2016**

**In the Town of Cabri Council Chambers**

**Present:** Mayor David Gossard, Councillors Kim Gehl, Wendy Johnson, Mark Bang, Norma Pederson, Kendall Wicks, and Chief Administrative Officer Janelle Anderson.

**Absent:** Councillor Chris Paquin

**Call to Order:**

A quorum being present, Mayor David Gossard called the meeting to order at 6:33 pm.

**Agenda**:

The following items were requested to be added to the agenda:

1. Wendy Johnson- Donation in lieu of fruit basket
2. Tenders for Building Inspectors
3. Munisoft Budget Program
4. Gibson Flat Farms

2016-11 Bang/Pederson

THAT the agenda for the Council meeting of February 8, 2016 be approved as circulated and amended.

CARRIED.

**Minutes:**

2016-12 Wicks/Gehl

THAT the minutes of the regular Council meeting held January 11, 2016 be approved as circulated.

CARRIED.

**Business Arising from the Minutes:**

*Water Plant – Systems Assessment 2015 and Upgrade*

Awaiting final report from KGS Group.

*Infrastructure Investment Plan – Gas Tax Funding*

Revised plan submitted and awaiting approval.

*Victim Impact Statement*

The victim impact statement regarding the Ryan Chamberlain Case was circulated and deemed to be acceptable; therefore it will be forwarded by the CAO to the appropriate authorities.

**New Business:**

*Raymond James Investments*

A proposal was received from a member of Raymond James Investments for the Town to use the company as their investment brokerage. It was the general consensus of Council to keep the Town’s investments where they currently sit.

*District 11 4-H Saskatchewan*

A request was received from the District 11 4-H Club of Saskatchewan for the Town to provide 40 items for goodie bags which will be provided to each participant of the Regional 4-H Public Speaking in Lancer on April 2, 2016.

2016-13 Wicks/Pederson

THAT the Town provide a cash donation in the amount of $50.00 to the District 11 4-H Club of Saskatchewan to purchase items for goodie bags as they see fit.

CARRIED.

*Request for CAO to Obtain Notary Public*

A request was received from CAO to apply to be Notary Public as the Town receives many requests for this service.

2016-14 Bang/Gehl

THAT permission be granted to CAO to apply to the Government of Saskatchewan to be appointed Notary Public and that the fee of $200.00 be paid for by the Town.

CARRIED.

*Yield Signs On the Corner of 1st Street North and Prospect Avenue*

A letter was received from a resident in regards to the yield signs on the corner of 1st Street South and Prospect Avenue. The resident feels these should be Stop signs opposed to Yield signs to ensure the safety of the children who walk along that street frequently and the other drivers as that is a very busy intersection. The resident notes that they have nearly had a collision on numerous occasions from other drivers failing to yield at the corner.

2016-15 Pederson/Wicks

THAT, in the interest of the safety of all of the residents of the Town of Cabri, a new 4-Way Stop be implemented at the corners of 1st Street North and Prospect Avenue.

CARRIED.

*Cabri Recreation Board/Sask Lotteries*

A request was received for the Town to assume the responsibilities of Sask Lotteries to provide groups or individuals with funding through the Lotteries Program. Discussion also surrounded the re-forming of the Cabri Recreation Board. It was the general consensus of Council to put an ad in the Cabri Herald advertising the three vacant positions for the Cabri Recreation Board and for that Board to assume the responsibilities of Sask Lotteries.

Councillor Wendy Johnson left Council Chambers at 7:00 pm.

*Wendy Johnson- Donation in lieu of Fruit Basket*

Discussion followed regarding making a donation to a charity of choice in lieu of sending a fruit basket after the passing of Wendy Johnson’s brother.

2016-16 Bang/Gehl

THAT the Town make a donation in the amount of $50.00 to the Community Garden in memory of Pat Steier.

CARRIED.

Councillor Wendy Johnson returned to Council Chambers at 7:05 pm.

*Tenders for Building Inspector*

A letter was received from Southwest Inspection Services informing the Town that they will no longer be in business as of February 19, 2016. CAO to put a tender on the Saskatchewan Building Officials Association website as well as the Southwest Booster to replace the Building Inspector for the Town.

*Munisoft Budget Extension Program*

Information as well as a quote was received from Munisoft for the Budget Extension Program. The program will aid in forming the yearly budget, simplify any adjustments that need to be made throughout the year, give the ability to print custom reports as well as other functions to simplify the budget making process.

2016-17 Gehl/Johnson

THAT the Town purchase Munisoft Budget Extension for $599.25 plus applicable taxes.

CARRIED.

*Gibson Flat Farms*

Information was received from Greg Oldhaver regarding the replacement of the sewer drainage line from the lagoon. A request was received to extend a portion of the pipe beyond the original plan as to reduce the chance of sewer water potentially contaminating the water source. Further information is needed and will be obtained by the Town Foreman.

**Staff Report:**

The Assistant Town Foreman, Darren Wellbrock, entered Council Chambers at 7:25 pm.

Discussion followed regarding the water treatment plant. Discussed the tree budget. The Assistant Foreman and Town Foreman would like a number to go by to get tree trimmers out. Also discussed the ice in the parking lot at the Medical Clinic, Darren will dump sand on the icy spots and keep an eye on it for the rest of winter/spring. When the pavers come in the spring, the area will be fixed. The street sweeper has been repaired and is ready to go for the spring, he has also been working on repairs and oil changes to mowers and other equipment. Alleys are still being graveled.

Town Foreman left council chambers at 7:38 pm.

2016-18 Pederson/Johnson

THAT the Town budget $8,500.00 for tree removal and $2,000.00 for the purchase of new trees.

CARRIED.

**Bylaw:**

**No. 01-2016 Council Procedures Bylaw**

2016-19 Gehl/Johnson

THAT Bylaw No. 01-2016 being a bylaw to regulate council procedures be introduced and read a first time.

CARRIED.

2016-20 Bang/Pederson

THAT Bylaw No. 01-2016 be read a second time.

CARRIED.

2016-21 Wicks/Gehl

THAT Bylaw No. 01-2016 be given three readings at this meeting.

CARRIED

 UNANIMOUSLY.

2016-22 Johnson/Bang

THAT Bylaw No. 01-2016 be read a third time and adopted.

CARRIED.

**Financial Reports:**

2016-23 Bang/Wicks

THAT the Bank Reconciliation and the Statement of Financial Activities for the Town for the month of January 2016 be accepted as presented.

CARRIED.

2016-24 Pederson/Gehl

THAT the Bank Reconciliation for the month of January 2016 for the Medical Clinic be accepted as presented.

CARRIED.

**Accounts:**

2016-25 Wicks/Pederson

THAT the List of Accounts for Approval, Appendix “A”, attached to and forming part of these minutes be approved for payment.

CARRIED.

2016-26 Gehl/Bang

THAT the List of Accounts for Approval, Appendix “B”, attached to and forming part of these minutes be approved for payment.

CARRIED.

**Committee Reports:**

Ice Centre: The Ice Centre will remain open for an extra month to accommodate out of town teams looking for ice time for playoffs and tournaments.

**Meetings:**

Southwest Municipal Government Committee Meeting- February 26, 2016

Prairie Pioneers Independent Housing AGM- March 16, 2016

Southwest Transportation Council AGM- March 24, 2016

**Correspondence:**

The list of correspondence was reviewed.

2016-27 Gehl/Johnson

THAT the correspondence be received as information and filed.

CARRIED.

**Announcements:**

The Town Office will be closed Monday, February 15, 2016 for the Family Day holiday.

The next regular Council meeting will be held on Monday, March 14, 2016 at 6:30 p.m.

**Adjournment:**

2016-28 Gehl

THAT this meeting be adjourned. (8:06 pm)

Mayor Chief Administrative Officer