**Minutes of the Regular Meeting of the Council for the Town of Cabri Held the 11th day of April, 2016**

**In the Town of Cabri Council Chambers**

**Present:** Mayor David Gossard, Councillors Kim Gehl, Wendy Johnson, Chris Paquin, Mark Bang, Norma Pederson, Kendall Wicks, and Chief Administrative Officer Janelle Anderson.

**Call to Order:**

A quorum being present, Mayor David Gossard called the meeting to order at 6:30 pm.

**Agenda**:

The following items were requested to be added to the agenda:

1. UMAAS Convention
2. Safe Places

The following items were requested to be removed from the agenda:

1. Paving Loan

2016-42 Bang/Paquin

THAT the agenda for the Council meeting of April 11, 2016 be approved as circulated and amended.

CARRIED.

**Minutes:**

2016-43 Wicks/Gehl

THAT the minutes of the regular Council meeting held March 14, 2016 be approved as circulated.

CARRIED.

**Business Arising from the Minutes:**

*Water Plant – Systems Assessment 2015 and Upgrade*

Awaiting final report from KGS Group.

*Infrastructure Investment Plan – Gas Tax Funding*

2016-44 Paquin/Pederson

THAT the Town of Cabri borrow the sum of Ninety-one thousand dollars ($91.000.00) repayable over a period of three years, for the purpose of the lagoon line replacement; and that the amount of the said debt shall be payable in six installments of $16,236.18 in years 2016 to 2019, with interest at a rate of 3.96% per centum per annum, payable at least annually.

CARRIED.

*Cost Sharing for Recycling Bins at Transfer Station*

A letter was received from the RM of Riverside No.168 agreeing to pay a portion of the recycling bin along with the RM of Miry Creek at the Transfer Station.

*Gibson Flat Farms*

2016-45 Wicks/Gehl

THAT the Town pay for a portion of the extension of the sewage drainage line near Gibson Flat Farms for a total of $4,000.00.

CARRIED.

*Prairie Pioneer Independent Housing Annual Meeting Report*

Councillor Bang presented an update from the Prairie Pioneer Independent Housing Annual General Meeting.

*Estimate for Providing Power to Community Garden Site*

An estimate was received from 29 Electric Ltd. to have power supplied to the Community Garden Site. COA to contact Community Garden Committee to ensure a tender was put forth to all electrical companies in the community to ensure fairness.

*Flower Pot Tenders*

A letter was received from the Community Garden Committee in regards to the flower pot tender sent out to them last month. They have declined this opportunity due to lack of manpower. A second letter was received from a member of the Community Garden Committee interested in the tender herself. It was the general consensus of Council to have the businesses with a flower pot on their property look after the pot themselves. This can be revisited next spring.

*Building Inspector Tenders*

Two tenders were received for the building inspector position. The applications were reviewed and discussed.

2016-46 Pederson/Johnson

THAT the Town be authorized to enter into an agreement with B&D Contract Services for a one year term to provide the Town with Building Inspection Services.

CARRIED.

**Staff Report:**

The Town Foreman entered Council Chambers at 7:24 pm.

Discussion followed regarding paving and the water treatment plant. Water Work Assessment has been completed for the 2016 year. No deficiencies were found. Knudsen has begun work on the lagoon line replacement. Also discussed water meter upgrades. Snow fence is down and street sweeping has begun. The recycling bin at the transfer station was also discussed. Irrigation at the spray park was discussed; this should be completed in May. Stop signs should be up in the next few weeks. Gravel in alley between Lin’s Restaurant and the Cabri Inn Hotel. Assistant Foreman courses, grades, and certification for his Level 1 have all been submitted.

Town Foreman left Council Chambers at 7:49pm.

**Business Arising Con’t…**

*Quote from Mobile Paving for 2016 Road Program*

A quote was received from Mobile Paving for the projected 2016 Road Program. Discussion followed. It was the general consensus of Council to use $50,000.00 from the Term Deposit, create a borrowing bylaw for the sum of $150,000.00, and submit said bylaw to the Saskatchewan Municipal Board for approval as per The Municipalities Act.

2016-47 Wicks/Bang

THAT the Town budget $40,000.00 for pavement patching.

CARRIED.

**New Business:**

*First Draft of 2016 Budget*

The first draft of the 2016 budget was presented. Some alterations were made and a revised copy will be available at the next regular council meeting.

*Cell Phone Allowance for Assistant Foreman*

Discussion regarding a cellphone allowance being provided for the Assistant Foreman took place.

2016-48 Bang/Pederson

THAT the Town provide the Assistant Foreman with a monthly cellphone allowance in the amount of $35.00.

CARRIED.

*Quote to Upgrade Town Website*

A quote was received from Intricate Networks to upgrade the Town’s website for $1,500.00.

2016-49 Johnson/Gehl

THAT the Town accept the quote from Intricate Networks to upgrade the website for a total of $1,500.00.

CARRIED.

*Letter from Cabri Library Board*

A letter was received from the Cabri Library Board thanking the Town for their past contributions and asking for the Town to continue with the annual grant.

2016-50 Bang/Pederson

THAT the Town make a donation in the sum of $750.00 to the Cabri Library for the year 2016.

 CARRIED.

*Letter from Resident at 214 2nd Street North*

A letter was received from the resident at 214 2nd Street North wanting to turn over the property to the Town. CAO will send a letter of reply to the resident giving options as to how to deal with the property.

*Request for Funding from Crime Stoppers*

2016-51 Pederson/Johnson

THAT the Town make a donation in the sum of $200.00 to Saskatchewan Crime Stoppers.

CARRIED.

*Request for Funding from Great Plains College*

A request was received from Great Plains College for a donation towards a bursary or grant for the 2016 year. It was the general consensus of Council to decline funding at this time.

*UMAAS*

A request to attend the 2016 UMAAS Convention from June 7 to 10, 2016 in Saskatoon, SK was received from CAO.

2016-52 Wicks/Bang

THAT permission be granted to CAO to attend the 2016 UMAAS Convention in Saskatoon from June 7 to 10, 2016.

CARRIED.

*Safe Places*

Councillor Wicks presented information on the “Safe Places” program being implemented by the City of Swift Current. This is a database within the City that holds information in regards to criminal record checks for volunteers working with youth. CAO to be in contact with the City of Swift Current to determine if Cabri can join the program or use a template similar to theirs to implement within the Town.

**Financial Reports:**

2016-53 Paquin/Pederson

THAT the Bank Reconciliation and the Statement of Financial Activities for the Town for the month of March 2016 be accepted as presented.

CARRIED.

2016-54 Wicks/Johnson

THAT the Bank Reconciliation for the month of March 2016 for the Medical Clinic be accepted as presented.

CARRIED.

**Accounts:**

2016-55 Bang/Pederson

THAT the List of Accounts for Approval, Appendix “A”, attached to and forming part of these minutes be approved for payment.

CARRIED.

**Committee Reports:**

Ice Centre is closed now for the season. Had a great 2015/2016 season.

Museum held its annual meeting on April 7. A new history book will be made in the next year.

Hall is getting set for their annual garage sale.

Cabri Regional Park board is full and working well together.

**Meetings:**

Southwest Public Safety Meeting- April 27, 2016

Sask Waste Reduction Council Convention April 20-22, 2016

**Correspondence:**

The list of correspondence was reviewed.

2016-56 Bang/Johnson

THAT the correspondence be received as information and filed.

CARRIED.

**Announcements:**

The next regular Council meeting will be held on Monday, May 9, 2016 at 6:30 p.m.

**Adjournment:**

2016-57 Johnson

THAT this meeting be adjourned. (9:49 pm)

Mayor Chief Administrative Officer