**Minutes of the Regular Meeting of the Council for the Town of Cabri Held the 9th day of May, 2016**

**In the Town of Cabri Council Chambers**

**Present:** Mayor David Gossard, Councillors Kim Gehl, Wendy Johnson, Chris Paquin, Mark Bang, Norma Pederson, Kendall Wicks, and Chief Administrative Officer Janelle Anderson.

**Call to Order:**

A quorum being present, Mayor David Gossard called the meeting to order at 6:31 pm.

**Agenda**:

The following items were requested to be added to the agenda:

1. River Rat Riot
2. Medical Clinic
3. Speed Bump in front of Daycare
4. SEDA Conference

2016-60 Johnson/Paquin

THAT the agenda for the Council meeting of May 9, 2016 be approved as circulated and amended.

CARRIED.

**Minutes:**

2016-61 Wicks/Pederson

THAT the minutes of the regular Council meeting held April 11, 2016 and April 19, 2016 be approved as circulated.

CARRIED.

**Business Arising from the Minutes:**

*Water Plant – Systems Assessment 2015 and Upgrade*

Final Assessment from KGS Group was received and approved by the Water Security Agency. The next assessment will need to be completed in the year 2020.

*Mobile Paving 2016 Road Program*

A new copy of the 2016 Road Program was received from Mobile Paving with an updated list of streets to be paved as well as what patch work will be done. The application for borrowing will be submitted along with the first reading of Bylaw No. 2016-02 to the Saskatchewan Municipal Board and once approval has been granted, the road crew will begin construction.

*Safe Places Program*

CAO presented new information regarding how the Town may join the Safe Places Program. It was the general consensus of Council to join the Safe Places Program under the City of Swift Current and to promote it within the Town.

2016-62 Bang/Wicks

THAT the Town pay for an ad in The Cabri Herald promoting the Safe Places Program.

CARRIED.

*2016 Budget*

CAO presented three new budget scenarios with a 1%, 1.5%, and 2% increase respectively.

2016-63 Bang/Wicks

THAT the Town approve a 1% increase to the tax levy.

CARRIED.

2016-64 Johnson/Paquin

THAT the Town approve the 2016 budget.

CARRIED.

2016-65 Gehl/Pederson

THAT the Town approve wages as of January 1, 2016 as follows:

Sid Sirota-$33.04/hr, Darren Wellbrock-$22.48/hr, Janelle Anderson- $20.44/hr, Kristi Jamieson- $40.88/hr, Krystal Graham- $18.83/hr, Summer Student- $13.00/hr.

CARRIED.

**New Business:**

*Local Government Election Workshop*

A local government election workshop is being held in Swift Current on May 31, 2016.

2016-66 Pederson/Wicks

THAT CAO and AAO be granted permission to attend the Local Government Election Workshop being held in Swift Current on May 31, 2016 at a cost of $178.50.

CARRIED.

*Flag Ceremony*

Council was informed of the flag ceremony being held on May 16 at 1:30 pm to commemorate the man, Mr. Anthony Drake, who designed the Saskatchewan Flag. Ceremony includes the signing of “Ca-na-da” by the Grade 1-6 students from the Cabri School, the raising of the flag by Mr. Drake and refreshments followed by Library and Museum tours.

*Summer Recreation Development Board*

Council discussed the need for a Summer Recreation Development Committee to form in order to ensure the growth and sustainment of the Town’s summer recreational amenities. Council agrees that the committee should be responsible for the Tennis Courts, Baseball Diamonds (excluding the River Rat Diamond), Spray Park (excluding washroom facilities), Play Hut, Sask Lotteries Funding, and that the committee be authorized to absorb the Cabri Economic Development funds.

2016-67 Bang/Paquin

THAT the Town hereby authorize the Summer Recreation Development Committee and that the Committee be responsible for the Tennis Courts, Baseball Diamonds (excluding the River Rat Diamond), Spray Park (excluding washroom facilities), Play Hut, Sask Lotteries Funding; and

THAT the Committee is authorized to create positions and terms as they deem necessary and that a monthly report will be provided to Council.

CARRIED.

*En Camera: Personnel*

2016-68 Johnson/Wicks

THAT we go En Camera.

CARRIED.

2016-69 Bang/Johnson

THAT we rise from En Camera

CARRIED.

2016-70 Gehl/Paquin

THAT the Town set a Personnel Committee meeting on Wednesday, May 18 at 12:00 noon.

CARRIED.

**Staff Report:**

The Assistant Town Foreman entered Council Chambers at 8:17pm.

Discussion surrounded the water treatment plant, windmills, lagoon line, grass cutting, spraying for weeds and the 4-way stop signs that still need to put up. Also discussed was the back alley behind 502 2nd Street North and the drainage from the Health Centre that goes directly across the property. Trees are in from the greenhouse and will be planted in the next few weeks.

Assistant Town Foreman left Council Chambers at 8:25pm.

**New Business**

*AAO Local Government Authority Courses*

Council was informed that AAO was unsuccessful in the LGA 204 Course. It was the general consensus of Council not to approve payment for AAO to take the course again and that she would be responsible for such payments.

*Final Inspections for Open Building Permits*

The new building inspector for the Town, B&D Contract Service, has agreed to undertake all outstanding building permits currently open with the Town and will perform final inspections for these outstanding permits at the Town’s expense.

*River Rat Riot-Special Event Permit*

A request was received from the River Rat Ball Team to hold a Slo-Pitch Tournament as well as a cabaret at the Cabri Ball Diamonds on June 24, 25 and 26, 2016.

Councillor Johnson declared a conflict of interest and left council chambers at 8:36pm.

Discussion surrounded the liability with holding a cabaret at the ball diamonds, the safety of people attending the cabaret and ball tournament, and the impact it may have on the sports grounds.

2016-71 Gehl/Bang

THAT the request for the cabaret to be held at the Cabri Ball Diamonds during the Slo-pitch tournament be denied.

CARRIED.

2016-72 Wicks/Paquin

THAT the Town approves the Special Event Permit for the Slo-Pitch Tournament on the following conditions:

1. That the event take place only on June 24, 25, and 26, 2016;
2. That the Town recommends looking into purchasing liability insurance;
3. That the cabaret be held at an alternate location;
4. That the entire Sports Grounds, including the washroom facilities be left in good, clean condition; and
5. That the area is promptly cleaned up following the event.

CARRIED.

A Request for Municipal Approval was received from the Cabri Lions Club to operate the beer gardens at the River Rat Riot Slo-Pitch Tournament to be held on June 24, 25 and 26, 2016.

2016-73 Paquin/Pederson

THAT the Town approves the request for the Cabri Lions Club to operate the beer gardens on the following conditions:

1. The hours for beverage alcohol service shall only be June 24 6:00 pm – 10:00 pm and June 25 10:00 am – 8:00 pm.
2. That the beer gardens take place in the fenced area;
3. That there only be alcohol served in cans or plastic cups; and
4. That the area is promptly cleaned up following the event.

CARRIED.

Councillor Johnson returned to Council Chambers at 8:43pm

*Cabri Medical Clinic*

Mayor Gossard received a complaint from Cypress Health Region CEO regarding the state of the Medical Clinic. The citizens of the Town feel that they have paid into the clinic and are not able to access medical care due to the short hours of business in the summer. Council to direct citizens with a complaint directly to the Medical Clinic.

*Speed Bump at the Daycare*

A request was received from the Ever Green Early Learning Centre to have a speed bump put in front of the Centre for the safety of the children. It was the general consensus of Council to suggest to the Centre the use of alternative measures, such as “Children At Play” signs in lieu of a speed bump at this time and will revisit in the future if the problem persists.

*SEDA Conference*

Councillor Johnson presented information regarding the Saskatchewan Economic Development Association Annual Conference held in Swift Current on May 31-June 2, 2016. This conference is a chance to gain insight on community development as well as network with other communities in the Region on how to recruit new businesses to the area.

2016-74 Gehl/Pederson

THAT the Town authorize Councillor Wicks to attend the SEDA Conference in Swift Current on June 1, 2016.

CARRIED.

**Fire Report:**

CAO to review fire chief job description to see when the term is due.

**Bylaw No. 02-2016**

2016-75 Wicks/Paquin

THAT Bylaw No. 02-2016 Borrowing Bylaw- Paving be introduced and read a first time.

CARRIED.

**Financial Reports:**

2016-76 Pederson/Gehl

THAT the Bank Reconciliation and the Statement of Financial Activities for the Town for the month of April 2016 be accepted as presented.

CARRIED.

2016-77 Johnson/Bang

THAT the Bank Reconciliation for the month of April 2016 for the Medical Clinic be accepted as presented.

CARRIED.

**Accounts:**

2016-78 Bang/Johnson

THAT the List of Accounts for Approval, Appendix “A”, attached to and forming part of these minutes be approved for payment.

CARRIED.

2016-79 Paquin/Pederson

THAT the List of Accounts for Approval, Appendix “B”, attached to and forming part of these minutes be approved for payment.

CARRIED.

**Committee Reports:**

Cemetery- committee would like the grass mowed before the cleanup May 28. They would also like to get the dandelions sprayed.

**Meetings:**

Southwest Transportation Planning Council Meeting Minutes from March 24, 2016

Southwest Municipal Government Committee Meeting Minutes from March 31, 2016

Cabri Cemetery Committee Meeting Minutes from April 27, 2016

Prairie Pioneers Independent Housing Inc. Annual General Meeting Minutes from March 16, 2016

**Correspondence:**

The list of correspondence was reviewed.

2016-80 Paquin/Wicks

THAT the correspondence be received as information and filed.

CARRIED.

**Announcements:**

The next regular Council meeting will be held on Monday, June 13, 2016 at 6:30 p.m.

**Adjournment:**

2016-81 Wicks

THAT this meeting be adjourned. (9:21 pm)

Mayor Chief Administrative Officer