**Minutes of the Regular Meeting of the Council for the Town of Cabri Held the 13th day of June, 2016**

**In the Town of Cabri Council Chambers**

**Present:** Deputy Mayor Chris Paquin, Councillors Kim Gehl, Wendy Johnson, Mark Bang, Norma Pederson, Kendall Wicks, and Chief Administrative Officer Janelle Anderson.

**Absent:** Mayor David Gossard.

**Call to Order:**

A quorum being present, Deputy Mayor Chris Paquin called the meeting to order at 6:36 pm.

**Agenda**:

The following items were requested to be added to the agenda:

1. UMAAS
2. Street Closure

2016-85 Bang/Johnson

THAT the agenda for the Council meeting of June 13, 2016 be approved as circulated and amended.

CARRIED.

**Minutes:**

2016-86 Wicks/Pederson

THAT the minutes of the regular Council meeting held May 9, 2016 and Special Council Meeting held May 18, 2016 be approved as circulated.

CARRIED.

**Business Arising from the Minutes:**

*Saskatchewan Municipal Board- Approval for Paving*

Council was informed that the Saskatchewan Municipal Board has approved the Borrowing Bylaw No. 2016-02 for the purpose of paving four streets. Mobile Paving is scheduled to begin construction the last week in June, 2016.

*Recycling Bin Agreement: RM No. 229 and No. 168*

An agreement for cost sharing was received from the RM of Miry Creek for the recycling bin at the Cabri Transfer Station. A copy was also forwarded to the RM of Riverside.

2016-87 Wicks/Gehl

THAT the Town hereby authorize entering into an agreement between the RM of Miry Creek No. 229 and the RM of Riverside No. 168 for the purpose of cost sharing a 30 yard single stream recycling bin at the Cabri Transfer Station.

CARRIED.

*SEDA Conference*

Councillor Wicks presented information from the SEDA Conference she attended on June 1, 2016. CAO to look into way-finding markers, Townfolio, Benjamin Moore Paint Program, and Canada 150 grants.

*Summer Student*

Applications for the Summer Student position were reviewed.

2016-88 Pederson/Gehl

THAT the Town of Cabri hire Jadynn Jamieson for the Summer Student position at a rate of $13.00 an hour with a start date of July 4, 2016.

CARRIED.

*UMAAS*

CAO Anderson presented a short report on the 2016 UMAAS Convention recently attended in Saskatoon. CAO Anderson will look into liability insurance for the various community boards and whether or not a bylaw will need to be established for each of these boards. Also discussed was the extension of time for conditional certification CAO Anderson will need to submit by June 30, 2016.

*Street Closure*

2016-89 Bang/Pederson

THAT the request from Cabri Inn be approved to close 1st Street South from Railway Avenue to the back alley behind the Cabri Inn for a street dance on June 24 and 25, 2016 and;

THAT motion 2016-82 be hereby rescinded.

Councillor Wendy Johnson abstained from voting.

CARRIED.

**New Business:**

*Tourism Brochure*

Discussion surrounded the thought of producing a tourism brochure for the Town of Cabri that would be distributed to surrounding areas in the spring to promote tourism. CAO Anderson to look into Prairie Wild Consulting or Erin Bennetto designing a brochure for Council’s review in the future.

*AIM to STAB Letter*

A letter was received from the PARCS Association requesting the Town to draft a letter to the Premier urging the Government to implement a mandatory comprehensive border inspection program to eliminate the threat of invasive aquatic species such as Zebra and Quagga Mussels.

2016-90 Bang/Gehl

THAT the Town support the initiative of the PARCS Association to address a letter to the Honourable Brad Wall, Premier of Saskatchewan and Honourable Herb Cox, Minister of Environment in regards to more intensive border inspections to eliminate the threat of invasive aquatic species.

CARRIED.

**Staff Report:**

The Town Foreman entered Council Chambers at 7:22 pm.

Discussion surrounded the water treatment plant, windmills at the reservoir, sewer cleaning, sidewalk construction finished, grass cutting schedule as well as tree planting, aerating playground lawn, upgrading the power at campground, and drainage at Town Shop.

Also discussed mosquito fogging around town and that this will take place in the last week of June, gravel behind the Cabri Inn, street sweeping, and grass clippings being left on streets and in back alleys.

Town Foreman left Council Chambers at 7:51 pm.

***New Business Con’t***

*Connect Energy Letter*

A letter was received from Connect Energy promoting their energy rates for natural gas. It was the general consensus of Council not to make any changes in regards to the supply of natural gas at this time.

*Power at Town Campground*

Discussion took place during Staff Report. CAO Anderson to look into grants to cover the costs associated with upgrading the power at the campground.

**Fire Report:**

CAO to look for Fire Chief Job description to determine term.

**Bylaw**

**Bylaw No. 02-2016**

2016-91 Paquin/Gehl

THAT Bylaw No. 02-2016 be amended and read a second time.

CARRIED.

2016-92 Johnson/Wicks

THAT Bylaw No. 02-2016 be read a third time and adopted.

CARRIED.

**Bylaw No. 03-2016 Clinic levy**

2016-93 Bang/Pederson

THAT Bylaw No. 03-2016 being a bylaw to approve Medical Clinic levy rate to be introduced and read a first time.

CARRIED.

2016-94 Paquin/Gehl

THAT Bylaw No. 03-2016 be read a second time.

CARRIED.

2016-95 Johnson/Wicks

THAT Bylaw No. 03-2016 be given three readings at this meeting.

CARRIED UNANIMOUSLY.

2016-96 Gehl/Bang

THAT Bylaw No. 03-2016 be read a third time and adopted. CARRIED.

**Bylaw No. 04-2016 Mill Rate Factor**

2016-97 Gehl/Wicks

THAT Bylaw No. 04-2016 being a bylaw to establish the mill rate factors for 2016 be introduced and read a first time.

CARRIED.

2016-98 Johnson/Pederson

THAT Bylaw No. 04-2016 be read a second time.

CARRIED.

2016-99 Bang/Paquin

THAT Bylaw No. 04-2016 be given three readings at this meeting.

CARRIED UNANIMOUSLY.

2016-100 Johnson/Bang

THAT Bylaw No. 3-2015 be read a third time and adopted.

CARRIED.

**Bylaw No. 05-2016 Base Tax**

2016-101 Johnson/Bang

THAT Bylaw No. 05-2016 being a bylaw to approve the base tax be introduced and read a first time.

CARRIED.

2016-102 Pederson/Gehl

THAT Bylaw No. 05-2016 be read a second time.

CARRIED.

2016-103 Wicks/Paquin

THAT Bylaw No. 05-2016 be given three readings at this meeting.

CARRIED UNANIMOUSLY.

2016-104 Johnson/Gehl

THAT Bylaw No. 05-2016 be read a third time and adopted.

CARRIED.

**Bylaw No. 06-2016 Mill Rate**

2016-105 Gehl/Paquin

THAT Bylaw No. 06-2016 being a bylaw to establish the mill rate for 2016 be introduced and read a first time.

CARRIED.

2016-106 Pederson/Bang

THAT Bylaw No. 06-2016 be read a second time.

CARRIED.

2016-107 Wicks/Johnson

THAT Bylaw No. 06-2016 be given three readings at this meeting.

CARRIED UNANIMOUSLY.

2016-108 Gehl/Pederson

THAT Bylaw No. 06-2016 be read a third time and adopted.

CARRIED.

**Financial Reports:**

2016-109 Pederson/Wicks

THAT the Bank Reconciliation and the Statement of Financial Activities for the Town for the month of May 2016 be accepted as presented.

CARRIED.

2016-110 Wicks/Johnson

THAT the Bank Reconciliation for the month of May 2016 for the Medical Clinic be accepted as presented.

CARRIED.

**Accounts:**

2016-111 Gehl/Bang

THAT the List of Accounts for Approval, Appendix “A”, attached to and forming part of these minutes be approved for payment.

CARRIED.

**Committee Reports:**

Human Resource Committee- Discussed personnel meeting from May 18, 2016.

Museum Board- next meeting June 14, 2016.

Community Garden Committee- Gazebo did not pass building inspection. Requires cross bracing to pass code. Committee working with builder of gazebo to rectify the issue.

EMO- Emergency Plan has been updated and a Town meeting will be set in the near future to inform the public.

**Meetings:**

* Cabri Regional Park Meeting Minutes April 12, 2016
* PPIH Board of Directors Meeting Minutes and Financial Statement April 20, 2016
* Southwest Transportation Planning Council Meeting Minutes April 28, 2016
* Southwest Municipal Government Committee Meeting April 27,2016
* Great Sandhills Railway AGM Minutes and financial statement April 13, 2016

**Correspondence:**

The list of correspondence was reviewed.

2016-112 Bang/Wicks

THAT the correspondence be received as information and filed.

CARRIED.

**Announcements:**

The next regular Council meeting will be held on Monday, July 11, 2016 at 6:30 p.m.

**Adjournment:**

2016-113 Johnson

THAT this meeting be adjourned. (8:30 pm)

Mayor Chief Administrative Officer