**Minutes of the Regular Meeting of the Council for the Town of Cabri Held the 17th day of October, 2016**

**In the Town of Cabri Council Chambers**

**Present:** Mayor David Gossard, Councillors Kim Gehl, Wendy Johnson, Chris Paquin, Mark Bang, Norma Pederson, Kendall Wicks, and Chief Administrative Officer Janelle Anderson.

**Call to Order:**

A quorum being present, Mayor David Gossard called the meeting to order at 6:30 pm.

**Agenda**:

The following items were requested to be added to the agenda:

1. Liability insurance at airstrip
2. Offer to purchase Town lot.

2016-167 Bang/Gehl

THAT the agenda for the Council meeting of October 17, 2016 be approved as circulated and amended.

CARRIED.

**Minutes:**

2016-168 Paquin/Pederson

THAT the minutes of the regular Council meeting held September 12, 2016 be approved as circulated.

CARRIED.

**Business Arising from the Minutes:**

*Cabri Regional Park Board Member Applications*

One application was received and reviewed for the vacant position on the Cabri Regional Park Board.

2016-169 Johnson/Wicks

THAT the Town of Cabri appoint Charley Knittel as a Town representative on the Cabri Regional Park Board for a term of three years.

CARRIED.

*Canada 150 and Cabri Days Celebrations*

Councillor Johnson gave a report. A meeting is planned for later this week. So far ten people have put their names down to help in the celebrations.

*En Camera: Personnel*

2016-170 Pederson/Gehl

THAT we go en camera.

CARRIED.

2016-171 Wicks/Johnson

THAT we rise from en camera without report.

CARRIED.

*Personnel Policy Review*

A few amendments have been made to the personnel policy. These include removing Mall Maintenance from the Town Foreman and Assistant Foreman job descriptions as well as adding in the requirement for a criminal record check. Discussion also took place regarding implementing a disciplinary/termination policy as well as adding more detail to the exterior maintenance of the ice centre and other Town property. These new changes will be added/amended and presented at the next meeting of Council.

**Staff Report:**

The Town Foreman entered Council Chambers at 7:08 pm.

Discussion surrounded the Assistant Foreman being away at Moose Jaw for his Level 2 water and distribution certification. Also discussed the digging that needs to be done at the spray park, Meachem is scheduled to come by the end of October to complete this. Alleys will be graveled this fall. Knudsen is scheduled to come in the next few weeks to repair two leaking curb stops as well as a leak in the lagoon line. The lagoon draining is done. The drainage ditch needs to be cleaned out. Water needs to be shut off at the museum, cemetery and the community garden. A water line broke at the cemetery. Snow fence will go up next week. The street sweeper was repaired and should be out in the next few weeks. Discussion took place surrounding the sidewalk at the Catholic Church and the repair that needs to be done. The list of work to be done was reviewed as well and will be updated.

Town Foreman left Council Chambers at 7:39 pm.

**Business Arising Con’t**

*Community Hall*

Council was informed that Service Master was out to inspect the hall. The mold does not seem to be a major issue according to them. There is, however, still water leaking issues that will need to be addressed. A quote for $18,000.00 was received to demolish the building. Another quote was received for $18,000.00 to repair girders, which is only a small portion of what needs to be repaired. A decision will be made as to the future of the hall once a few more options have been explored.

*Airstrip Liability Insurance*

Information was presented to Council regarding liability insurance at the airstrip. CAO Anderson will seek legal advice as well as discuss further with the insurance provider and report at next meeting of Council.

**New Business:**

*List of Lands in Arrears*

The list of lands in arrears for 2016 was presented.

2016-173 Bang/Pederson

THAT the List of Lands in Arrears be received and approved.

CARRIED.

*Letter of Complaint*

A letter was received from the chairperson of the St. Joseph’s Catholic Church in regards to the repair done to the sidewalk in front of the Catholic Church on 1st Street North. The committee would like to see a more permanent repair done to prevent any other accidents.

2016-174 Gehl/Wicks

THAT the sidewalk be repaired so as to decrease the slope between the uneven blocks to prevent any further falls as well as to facilitate snow removal and to add the specified section of sidewalk to the list of sidewalks to be replaced for 2017.

CARRIED.

*2017 Saskatchewan Discovery Guide Advertisement*

Information was presented by CAO regarding the cost of advertising for the Town in the Saskatchewan Discovery Guide for 2017. It was the general consensus of Council, in the interest of being conservative with limited resources, to abstain from advertising in the Discovery Guide at this time.

*Photocopier Quotes*

Three quotes were reviewed for the replacement of the Town Office photocopier. Council agreed that, considering the current copier is in good condition and is owned by the Town, a new copier is not a requirement at this time.

*Town Office Countertop Replacement Estimate*

An estimate was received from Cherkowski Wood and Works for the replacement of the laminate counter top at the Town Office.

2016-175 Bang/Johnson

THAT the estimate received from Cherkowski Wood and Works be approved for a total of 1,098.90 (GST included) as previously budgeted for in the 2016 Budget.

CARRIED.

*Town Lot Offer to Purchase*

An offer to purchase lot 201 3rd Street North was submitted to CAO Anderson.

2016-176 Pederson/Wicks

THAT the offer to purchase lot 201 3rd Street North for $2,500.00 be received and approved and that Council be authorized to enter into an agreement with Gavin William and Danelle Green.

CARRIED.

**Fire Report:**

CAO Anderson to advertise for a new fire chief to begin immediately.

**Delegation:**

None.

**Bylaw No 2016-08**

2016-177 Wicks/Pederson

THAT Bylaw No 2016-08 being a Bylaw to amend Bylaw No 2016-07 be introduced and read a first time.

CARRIED.

2016-178 Bang/Paquin

THAT Bylaw No 2016-08 be read a second time.

CARRIED.

2016-179 Johnson/Gehl

THAT Bylaw No 2016-08 be given three readings at this meeting.

CARRIED

UNANIMOUSLY.

2016-180 Wicks/Bang

THAT Bylaw No 2016-08 be read a third time and adopted.

CARRIED.

**Financial Reports:**

2016-181 Pederson/Wicks

THAT the Bank Reconciliation and the Statement of Financial Activities for the Town for the month of September, 2016 be accepted as presented.

CARRIED.

2016-182 Johnson/Bang

THAT the Bank Reconciliation for the month of September, 2016 for the Medical Clinic be accepted as presented.

CARRIED.

*Budget Review*

The budgetary control to-date for 2016 was reviewed.

**Accounts:**

2016-183 Paquin/Gehl

THAT the List of Accounts for Approval, Appendix “A”, attached to and forming part of these minutes be approved for payment.

CARRIED.

**Committee Reports:**

EMO Committee: The backup power at the rink will need to be tested now that the power has been upgraded. Letters informing residents of the street captains coming around will be sent out with utility bills.

Ice Centre: The ice centre is being repainted at the moment by Paula McGuigan. Ice is being made, have had a lot of help so far doing this. The roof is leaking, estimates are being collected to fix this issue, also having an issue with a furnace on the ice. The Zamboni was sold for $2,500.00.

Cemetery: More gravel will be needed for the spring. A water main broke but has been repaired. Two headstones have sunk. Remco is dealing with this issue. The committee is looking for new, younger members.

Community Garden: tiles have been laid out, trees have been replaced, bulb planting ceremony took place for the bulbs that were received from the Canada in bloom grant. The water will be shut off for the season this week. The Christmas Tree Lighting ceremony is TBA.

Museum: Nothing new to report.

Library: Nothing new to report.

**Meetings:**

Southwest Municipal Government Committee Meeting- October 21, 2016

**Correspondence:**

The list of correspondence was reviewed.

2016-184 Wicks/Gehl

THAT the correspondence be received as information and filed.

CARRIED.

**Announcements:**

The next regular Council meeting will be held on Monday, November 14, 2016 at 6:30 p.m.

Mayor Gossard gave a speech thanking all the Councillors for their hard work and dedication over the years.

**Adjournment:**

2016-185 Wicks

THAT this meeting be adjourned. (10:02 pm)

Mayor Chief Administrative Officer