**Minutes of the Regular Meeting of the Council for the Town of Cabri Held the 9th day of January, 2017**

**In the Town of Cabri Council Chambers**

**Present:** Mayor David Gossard, Councillors Kim Gehl, Wendy Johnson, Chris Paquin, Jim Wallis, Norma Pederson, Jane Johnston, and Chief Administrative Officer Janelle Anderson.

**Also Present:** Town Foreman Sid Sirota.

**Call to Order:**

A quorum being present, Mayor David Gossard called the meeting to order at 6:36 pm.

**Agenda**:

The following items were requested to be added to the agenda:

1. Summer Student Position
2. Medical Clinic Agreement
3. Vehicles parked on street for longer than 72 hours.
4. Power to Council table.
5. Standpipe.
6. Grant application for Cabri Daze.

2017-01 Pederson/Johnston

THAT the agenda for the Council meeting of January 9, 2017 be approved as circulated and amended.

CARRIED.

**Minutes:**

2017-02 Johnson/Gehl

THAT the minutes of the regular Council meeting held December 12, 2016 be approved as circulated.

CARRIED.

**Business Arising from the Minutes:**

*Community Hall*

*Commercial Water Rates*

*Estimate for Town Office Eves Troughs*

*Trailers Parked on Town Lot*

*Airstrip Sign*

**New Business:**

*2017 Membership for the Federation of Canadian Municipalities*

2017-03 Paquin/Wallis

THAT the Town of Cabri be authorized to renew their membership with the Federation of Canadian Municipalities for a cost of $186.86.

CARRIED.

*Letter RE: Insurance Underwriter Retirement*

*2017 Fidelity Bond Renewal*

2017-04 Johnston/Pederson

THAT the Town acknowledge the fidelity bond for the office employees for 2017; and

THAT Alanna Pawluk be removed from the policy effective immediately.

CARRIED.

*LGA 206 Course for Assistant Administrator*

2017-05 Wallis/Paquin

THAT CAO Anderson write a letter to the RM of Swift Current inquiring as to whether they would agree to cost-share the fee for the LGA 206 course for AAO Graham.

CARRIED.

*UMAAS Office Inspection*

2017-06 Pederson/Johnston

THAT the Town be authorized to pay $400 plus mileage to the Urban Board of Examiners for the office inspection for CAO Anderson as well as the $210 application fee for CAO Anderson to apply for her Standard Certificate.

CARRIED.

**Staff Report:**

*Town Foreman Report*

2017-07 Pederson/Johnson

THAT the Town Foreman Report attached to and forming part of these minutes be accepted as presented.

CARRIED.

**New Business Con’t**

*UMAAS Salary Guideline*

2017-08 Gehl/Wallis

THAT CAO Anderson’s wage be increased to $28.30 an hour effective once a Standard Certificate for CAO Anderson has been approved by the Urban Board of Examiners.

CARRIED.

*Summer Student Position*

2017-09 Johnston/Paquin

THAT CAO Anderson advertise the Summer Student position in the February Herald and on the Town website and apply for the available grants for the position.

CARRIED.

*Cabri Medical Clinic Agreement*

2017-10 Pederson/Gehl

THAT CAO Anderson contact all parties of the original agreement which expired in October, 2016 to determine if the agreement will be extended.

CARRIED.

*Vehicles on streets*

2017-11 Wallis/Johnson

THAT Town Foreman Sirota make a list of resident’s that have had vehicles parked on the street for longer than 72 hours; and

THAT CAO Anderson send letters to these residents informing them of the bylaw that prohibits this.

CARRIED.

*Standpipe*

2017-12 Gehl/Paquin

THAT Town Foreman Sirota increase the water flow at the standpipe by 4% effective immediately.

CARRIED.

*Power to Council table*

*Grant for Cabri Daze*

**Fire Report:**

*Interim Fire Chief Appointment*

2017-13 Johnson/Pederson

THAT Councillor Chris Paquin be appointed interim Fire Chief until a suitable replacement can be found.

CARRIED.

**Delegation:**

*Community Enhancement Officer*

2017-14 Johnston/Paquin

THAT the Town of Cabri be authorized to create the position of Community Enhancement Officer; and

THAT the Recreation, Culture and Economic Development Committee be authorized to meet as a subcommittee to develop specific details such as wage, hours and scope of duties; and

THAT CAO Anderson advertise the position online at Cabri.ca as well as on the Town’s Facebook page.

CARRIED.

**Bylaw No 2016-11**

2017-15 Johnson/Wallis

THAT a DRAFT of Bylaw No. 2016-11 being the Zoning Bylaw be read a second time.

CARRIED.

**Financial Reports:**

2017-16 Gehl/Johnson

THAT the Bank Reconciliation and the Statement of Financial Activities for the Town for the month of December, 2016 be accepted as presented.

CARRIED.

2017-17 Pederson/Paquin

THAT the Bank Reconciliation for the month of December, 2016 for the Medical Clinic be accepted as presented.

CARRIED.

**Accounts:**

2017-18 Johnston/Paquin

THAT the List of Accounts for Approval, Appendix “A”, attached to and forming part of these minutes be approved for payment.

CARRIED.

**Correspondence:**

2017-19 Johnston/Pederson

THAT the correspondence be received as information and filed.

CARRIED.

**Announcements:**

The next regular Council meeting will be held on Monday, February 13, 2017 at 6:30 p.m.

**Adjournment:**

2017-20 Paquin

THAT this meeting be adjourned. (10:00 pm)

Mayor Chief Administrative Officer