**Minutes of the Regular Meeting of the Council for the Town of Cabri Held the 13th day of February, 2017**

**In the Town of Cabri Council Chambers**

**Present:** Mayor David Gossard, Councillors, Wendy Johnson, Chris Paquin, Jim Wallis, Norma Pederson, Jane Johnston, and Chief Administrative Officer Janelle Anderson.

**Absent:** Councillors Kim Gehl and Jim Wallis.

**Also Present:** Town Foreman Sid Sirota, MLA Doug Steele.

**Call to Order:**

A quorum being present, Mayor David Gossard called the meeting to order at 6:35 pm.

**Agenda**:

2017-26 Pederson/Johnson

THAT the agenda for the Council meeting of February 13, 2017 be approved as circulated.

CARRIED.

**Minutes:**

2017-27 Paquin/Pederson

THAT the minutes of the regular Council meeting held January 9, 2017 be approved as circulated;

CARRIED.

2017-28 Paquin/Pederson

THAT the minutes of the special Council meeting held January 16, 2017 be approved as circulated.

A recorded vote was requested by Councillor Johnson.

FOR AGAINST

Gossard Johnson

Johnston

Paquin

Pederson

CARRIED.

**Business Arising from the Minutes:**

*Agreement for Cabri Regional Park*

*2017-29* Paquin/Johnston

THAT the Town of Cabri be authorized to sign the agreement with RM of Riverside No. 168 and RM of Miry Creek No. 229 being an Agreement to Operate and Maintain a Regional Park.

CARRIED.

*Community Enhancement Officer*

7:16 pm Councillor Paquin declared a conflict of interest and left Council Chambers.

2017-30 Johnston/Pederson

THAT Shayla Paquin be appointed as Community Enhancement Officer for the Town of Cabri effective February 15, 2017 based on the following conditions:

1. Hourly pay at a rate of $20.00 per hour for regular hours, up to 80 hours per month;
2. Perform duties as outlined in the Community Enhancement Officer job description;
3. Option to join Municipal Employees Pension Plan – cost as outlined under the terms of the plan;
4. Provide a Criminal Record check; and
5. One year term, with the possibility of extension following annual review by Council.

CARRIED.

7:20 pm Councillor Paquin returned to Council Chambers.

*Council Appointments*

2017-31 Pederson/Paquin

THAT the Council Appointments for the 2016-2020 term attached to and forming part of these minutes be approved.

CARRIED.

**New Business:**

*2017 Library Board Appointment*

2017-32 Johnston/Johnson

THAT the 2017 Library Board members be as follows:

Carmela Parkin – Chairperson

Vicky Cook

Norma Pederson

Sharon Litowski

Sue Kennedy

Evelyn Colpitts

CARRIED.

*Pest Control Officer Appointment*

2017-33 Paquin/Johnson

THAT District #11 A.D.D. Board be appointed as the pest control officer for the Town of Cabri.

CARRIED.

*New Laptop Quotes*

2017-34 Johnson/Pederson

THAT the Town purchase a 17.3” HP ProBook Laptop Computer with Windows 10, Microsoft Office and Norton Security from Munisoft for a total cost of $1,510.00 plus taxes.

CARRIED.

**Staff Report:**

*Town Foreman Report*

2017-35 Pederson/Johnson

THAT the Town Foreman Report attached to and forming part of these minutes be accepted as presented.

CARRIED.

2017-36 Paquin/Pederson

THAT Town Foreman Sirota be permitted to attend the Saskatchewan Waste Reduction Forum in Saskatoon from May 16 to 19, 2017 for a cost of $600.00 plus accommodations and mileage.

CARRIED.

**Delegation:**

2017-37 Pederson/Johnson

THAT Mr. Steele be granted an extension of time as per Council Procedures Bylaw.

CARRIED.

**New Business Con’t**

*Discover Saskatchewan’s Great Southwest Travel Guide Advertisement*

2017-38 Johnston/Johnson

THAT the Town advertise the Cabri Antelope and Canada Goose sculptures in Discover Saskatchewan’s Great Southwest Travel Guide for a cost of $100.00 plus tax.

A recorded vote was requested by Councillor Paquin.

FOR AGAINST

Gossard Paquin

Johnston

Johnson

Pederson

CARRIED.

*Marina Upgrade- Cabri Regional Park*

2017-39 Paquin/Pederson

THAT the Town write a letter in support of the proposed marina upgrade at the Cabri Regional Park to the Saskatchewan Water Security Agency.

CARRIED.

*2017 Southwest Municipal Government Committee Membership*

2017-40 Johnson/Pederson

THAT the Town be authorized to renew the 2017 membership with the Southwest Municipal Government Committee for a cost of $78.

CARRIED.

*2017 Southwest Transportation Planning Council Membership*

2017-41 Johnston/Paquin

THAT the Town abstain from the 2017 membership with Southwest Transportation Planning Council.

CARRIED.

*SAMA Annual Meeting*

2017-42 Pederson/Paquin

THAT CAO Anderson be granted permission to attend the SAMA Annual Meeting and Training Session in Regina April 11 and 12, 2017 for a cost of $75.00 plus mileage and meal allowance.

CARRIED.

**Fire Report:**

*Fire Chief Appointment*

2017-43 Johnson/Paquin

THAT Lindsay Higginbotham be appointed as Fire Chief for the Cabri Fire Department effective immediately.

CARRIED.

2017-44 Johnston/Pederson

THAT Tanner Levorson and Byron Weedon be appointed as Volunteer Fire Fighters to the Cabri Fire Department once a criminal record check has been provided.

CARRIED.

**Bylaw No 2016-11**

2017-45 Paquin/Johnson

THAT motions 2016-212 and 2017-15 being motions to introduce and read Bylaw No. 2016-11 be hereby rescinded.

CARRIED.

**Financial Reports:**

2017-46 Pederson/Johnston

THAT the Bank Reconciliation and the Statement of Financial Activities for the Town for the month of January, 2017 be accepted as presented.

CARRIED.

2017-47 Johnson/Pederson

THAT the Bank Reconciliation for the month of January, 2017 for the Medical Clinic be accepted as presented.

CARRIED.

**Accounts:**

2017-48 Johnson/Paquin

THAT the List of Accounts for Approval, Appendix “A”, attached to and forming part of these minutes be approved for payment.

CARRIED.

2017-49 Johnston/Pederson

THAT the Extra List of Accounts for Approval, “Appendix B”, attached to and forming part of these minutes be approved for payment.

CARRIED.

**Correspondence:**

2017-50 Pederson/Paquin

THAT the list of correspondence attached to and forming part of these minutes be received as information and filed.

CARRIED.

**Announcements:**

The next regular Council meeting will be held on Monday, March 13, 2017 at 6:30 p.m.

**Adjournment:**

2017-51 Paquin

THAT this meeting be adjourned. (9:17 pm)

Mayor Chief Administrative Officer