**Minutes of the Regular Meeting of the Council for the Town of Cabri Held the 14th day of September, 2020**

**In the Town of Cabri Council Chambers- 202 Centre Street**

**Present:** Mayor David Gossard, Councillors Kim Gehl, Wendy Johnson, Jim Wallis, Norma Pederson, Chris Paquin, Mike Wicks and Chief Administrative Officer Janelle Anderson.

**Call to Order:**

A quorum being present, Mayor Gossard called the meeting to order at 6:27 pm.

**Agenda**:

The following items were requested to be added to the agenda:

* Meep Funding
* Hangar at Ball Diamonds
* Staff Bereavement Gift
* Seacan at 312 2nd Street South

2020-126 Johnson/Wicks

THAT the agenda for the council meeting of September 14, 2020 be approved as circulated and amended.

CARRIED.

**Minutes:**

2020-127 Gehl/Pederson

THAT the minutes of the regular Council meeting held August 10, 2020 be approved as circulated.

CARRIED.

**Business Arising:**

*Swift Sanitary Lagoon Volume Report*

2020-128 Paquin/Wicks

THAT the lagoon volume report from Swift Sanitary for the month of August, 2020 be accepted.

CARRIED.

*Untidy Lot Notices*

2020-129 Wallis/Johnson

THAT CAO Anderson send reminder letters to those properties which are still untidy.

CARRIED.

**New Business:**

*RCMP Policing Report for July and August, 2020*

2020-130 Johnson/Pederson

THAT the RCMP report as provided by Sergeant Ray Blais for the months of July and August, 2020, be acknowledged.

CARRIED.

*Tax Enforcement: Agreement Roll 266*

2020-131 Pederson/Gehl

THAT the Town of Cabri be hereby authorized to enter into an Agreement for the Payment of Outstanding Taxes and Arrears for Roll 266; and

THAT Mayor Gossard and CAO Anderson be authorized to sign agreement.

CARRIED.

*Tax Enforcement: Letter Roll 100*

2020-132 Wallis/Paquin

THAT the request for voluntary transfer of Roll 100 be hereby authorized; and

THAT Taxervice be authorized to proceed with title transfer.

CARRIED.

*2020 Municipal Elections*

2020-133 Johnson/Wallis

THAT the Advanced Polls for the 2020 Municipal Election be set for October 30, 2020, from 9am to 1pm. Polling location to be the Cabri Town Office, 202 Centre Street.

CARRIED.

 2020-134 Pederson/Wicks

THAT the election workers remuneration be set as follows:

 Returning Officer/Deputy Returning Officer $325.00

 Poll Clerk/Enumerator – Advance Poll $75.00

 Poll Clerk/Enumerator – Regular Poll $150.00

CARRIED.

2020-135 Wallis/Paquin

THAT, in light of Election Day being set for November 9, 2020, the regular council meeting for November originally schedule for that day be moved to the 16th at the regular time and place.

CARRIED.

*Letter from Dr. Noble Irwin: Request for Funding*

2020-136 Gehl/Pederson

THAT the Town of Cabri be authorized to donate $750 to the Dr. Noble Irwin Regional Healthcare Foundation to assist in the purchase of a 4K Ultra High Definition Laparoscopic Surgical Tower for the Cypress Regional Hospital.

CARRIED.

*Moving Permit*

2020-137 Paquin/Johnson

THAT the Moving Permit for 215 2nd Street North be conditionally approved based on the following:

* Buildings must comply with the National Building Code and pass inspection from the Town of Cabri’s building inspector, B&D Contract Services.
* Buildings must not be Seacan containers.

CARRIED.

*Safe Restart Canada Plan Allocation*

2020-138 Wicks/Wallis

THAT the Safe Restart Canada Plan allocation of $23,265 from the Federal Government be acknowledged.

CARRIED.

*Seacan Request*

2020-139 Johnson/Gehl

THAT the request to have a Seacan temporarily placed at 305 3rd Street North be approved on the following conditions:

* The Seacan cannot be placed in a way that will obstruct traffic.
* The Seacan must be removed by October 30, 2020.

CARRIED.

*MEEP Funding*

2020-140 Wicks/Paquin

THAT the following list of contractors be approved for the MEEP Funding allocation:

* Froese Flooring - $22,349.85 – replace hall floor in main entrance, kitchen and main hall.
* Paula McGuigan - $12,034.78 – paint entire hall.
* Len’s Plumbing and Heating - $13,670.82 – refurbish heating system, add duct work.
* Benn Brand Web - $2544 – Cabri logo rebrand, town signage.

 CARRIED.

*Staff Bereavement Gift*

2020-141 Gehl/Pederson

THAT CAO Anderson be authorized to purchase a meat tray from the Cabri Coop for $50 for staff member Kristi Jamieson and make a $50 donation to the charity of the Zeller family’s choice.

CARRIED.

**Staff Reports:**

*Community Development Director Report*

*Town Foreman Report*

*Water Plant Report*

2020-142 Pederson/Wallis

THAT the Community Development Director Report, Town Foreman Report and Monthly Water Usage Report for August 2020, attached to and forming part of these minutes, be accepted.

CARRIED.

**Financial Reports:**

2020-143 Paquin/Gehl

THAT the Bank Reconciliation and the Statement of Financial Activities for the Town for the month of August, 2020 be accepted as presented.

CARRIED.

2020-144 Johnson/Pederson

THAT the Bank Reconciliation for the EMS House for the month of August, 2020 be accepted as presented.

CARRIED.

**Accounts:**

2020-145 Pederson/Wallis

THAT the List of Accounts for Approval and Appendix “A”, attached to and forming part of these minutes be approved for payment.

CARRIED.

2020-146 Paquin/Wicks

THAT Appendix “B”, attached to and forming part of these minutes be approved for payment; and

THAT the $25,000 previously allocated for Sidewalks in the 2020 budget be reallocated to Paving.

CARRIED.

*Announcements*

The Town Office will be closed Monday, October 12, 2020 for the STAT Holiday.

The next regular council meeting will be held on Tuesday, October 13, 2020 at 6:30 pm

**Adjournment:**

2020-147 Paquin

THAT this meeting be adjourned. (9:30 pm)

Mayor Chief Administrative Officer