**The TOWN OF CABRI in association with CABRI MINOR BALL**

REQUEST FOR PROPOSALS

FOR: CONCESSION/WASHROOM FACILITY

ISSUE DATE: January 25, 2022

CLOSING DATE: February 11, 2022 at 4:00pm

Introduction: The purpose of this Request for Proposal (“RFP”) is for the design and construction of a concession/washroom facility to be located at the Cabri Ball Park, approx. 1.5 miles Northwest of the town of Cabri. The ideal completion date for the project is May 1, 2022.

Project Description: The Town of Cabri was successful in securing the Canada Community Revitalization Fund through Western Economic Diversification. A portion of the grant received is for the construction of a combined concession and washroom facility for use at the Cabri Ball Park.

This project consists of the following components:

* Design and construction of a 30x30 building (does not need to be insulated as facility will be used seasonally).
* Concession side requires an awning-style walk up counter to serve out of, a double sink, cupboards and plenty of counter space.
* Washroom side requires two separate washroom facilities, both must be wheelchair accessible and have one toilet and one sink in each.
* Installation of septic tank for wastewater.
* Obtaining building permit from the town of Cabri
* Project management, quality control and equipment storage during construction.

Proposal Content Requirements: The RFP shall contain, at a minimum, the following:

* Full design, including drawings, of proposed construction.
* Timeline for construction.
* All costs expected to be incurred.
* Proof of WCB Clearance.
* Any items not included in the proposal that the Town may need to provide.

Submission of RFP: Candidates shall email RFP to townofcabri@sasktel.net by the Closing Date as above. Late proposals will not be accepted. The Town or the Cabri Minor Ball Association is not responsible for any costs incurred by candidates in preparing their RFP. The RFP submission does not create any legal obligations between the candidate and the Town of Cabri Minor Ball Association.

Selection Process: Proposals will be evaluated by the Cabri Minor Ball Association in collaboration with a representative of the town of Cabri. Proposals will be evaluated on the basis of the information provided in the RFP. The candidate may be contacted by a member of the Town or Minor Ball to clarify or obtain additional information. The successful RFP will provide the best overall value, as determined by Cabri Minor Ball and the Town at their sole discretion. The successful, as well as unsuccessful, candidates will be notified by February 25, 2022, in writing by the town of Cabri.