**Minutes of the Regular Meeting of the Council for the Town of Cabri Held the 12th day of December, 2022**

**At the Cabri Town Office – 202 Centre Street**

**Present:** Mayor David Gossard, Councillors Kim Gehl, Wendy Johnson, Norma Pederson, Kim Lacelle and Danielle Sorenson and Chief Administrative Officer Janelle Desautels.

Councillor Jim Wallis joined via electronic means.

**Also present:**  Town Foreman Sid Sirota.

**Call to Order:**

A quorum being present, Mayor Gossard called the meeting to order at 6:33 pm.

**Agenda**:

The following item(s) were requested to be added to the agenda:

* Letter RE: Commercial Lot Purchase

2022-224 Gehl/Pederson

THAT the agenda for the council meeting of December 12, 2022 be approved as circulated and amended.

CARRIED.

**Minutes:**

2022-225 Pederson/Johnson

THAT the minutes of the regular Council meeting held November 14, 2022 be adopted.

CARRIED.

**Business Arising:**

*Lease Agreement: SHA – Cabri Medical Clinic*

2022-226 Gehl/Johnson

THAT the Lease Extension and Amending Agreement for the Cabri Medical Clinic with the Saskatchewan Health Authority be hereby approved and that Mayor Gossard be authorized to sign the agreement.

CARRIED.

*ICIP Grant: Letter of Support – New Application*

2022-227 Sorenson/Pederson

THAT CAO Desautels be authorized to send a Letter of Support on behalf of the Town of Cabri for the new Investing in Canada Infrastructure Program grant application being submitted by SaskWater for a proposed regional potable water pipeline system from the Town of Gull Lake.

CARRIED.

**New Business:**

*Municipal Revenue Sharing – Annual Declaration*

2022-228 Wallis/Pederson

THAT the Council of the Town of Cabri confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing grant:

* Submission of the 2021 Audited Financial Statement to the Ministry of Government Relations;
* Submission of the 2021 Public Reporting on Municipal Waterworks to the Ministry of Government Relations
* Is in good standing with respect to the reporting and remittance of Education Property Taxes;
* Has adopted a Council Procedures Bylaw (updated in 2021);
* Has adopted an Employee Code of Conduct; and
* All members of council have filed and annually updated their Public Disclosure Statements, as required; and

THAT we understand if any requirements are not met, our Municipal Revenue Sharing grant may be withheld until all requirements are met; and

THAT we authorize CAO Desautels to sign the Declaration of Eligibility and submit to the Ministry of Government Relations.

CARRIED.

*Tax Enforcement: Roll 216*

2022-229 Gehl/Lacelle

THAT TAXervice, on behalf of the Town of Cabri, be authorized to proceed under the *Tax Enforcement Act* to acquire title for the following described land;

Lot 1, Block 19, Plan O7033 Ext. 5, 143831673.

CARRIED.

**Staff Reports:**

2022-230 Johnson/Pederson

THAT the following reports attached to and forming part of these minutes be accepted:

* Town Foreman Report
* Waterworks Operational Records for October and November, 2022
* Community Development Director Report

2022-231 Lacelle Sorenson

THAT Town Foreman Sirota be authorized to carryover 5 holiday days into 2023.

CARRIED.

**New Business Continued:**

*Personnel*

2022-232 Sorenson/Lacelle

THAT Cheyenne Bradford is a permanent employee of the Town of Cabri who participates on the short-term disability plan therefore is qualified to be enrolled in the Employment Insurance Premium Reduction Plan through Service Canada.

CARRIED.

2022-233 Gehl/Lacelle

THAT Cheyenne Bradford’s wage be set at $25.00 per hour as of January 1, 2023.

CARRIED.

*Board of Revision*

2022-234 Wallis/Pederson

THAT Western Municipal Consulting be hereby appointed as the Board of Revision for the Town of Cabri for the year 2023; and that CAO Desautels and Mayor Gossard be authorized to sign the Service Agreement.

CARRIED.

**Financial Reports:**

2022-235 Pederson/Johnson

THAT the Bank Reconciliation and the Statement of Financial Activities for the Town for the month of November, 2022 be accepted as presented.

CARRIED.

2022-236 Sorenson/Lacelle

THAT the Bank Reconciliation for the EMS House for the month of November, 2022 be accepted as presented.

CARRIED.

**Accounts:**

2022-237 Wallis/Gehl

THAT the List of Accounts for Approval, Appendix “A”, attached to and forming part of these minutes, be approved for payment.

CARRIED.

2022-238 Gehl/Johnson

THAT the List of Accounts for Approval – Online Payments, Appendix “B”, attached to and forming part of these minutes, be approved for payment; and

THAT the List of Accounts for Approval – Online Payments for EMS House Account, Appendix “C”, attached to and forming part of these minutes, be approved for payment.

CARRIED.

*Announcements*

The next regular council meeting will be held on Monday, January 9, 2023 at 6:30 pm at the Cabri Town Office.

Holiday Office Hours: Closed December 22-27, 2022 and Closed January 2, 2023.

**Adjournment:**

2022-239 Wallis

THAT this meeting be adjourned. (8:54 pm)

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Mayor Chief Administrative Officer