**Minutes of the Regular Meeting of the Council for the Town of Cabri Held the 8th day of May, 2017**

**In the Town of Cabri Council Chambers**

**Present:** Mayor David Gossard, Councillors Kim Gehl, Wendy Johnson, Jim Wallis, Norma Pederson, Jane Johnston, and Chief Administrative Officer Janelle Anderson.

**Absent:** Councillor Chris Paquin.

**Also Present:** Assistant Town Foreman Darren Wellbrock.

**Call to Order:**

A quorum being present, Mayor Gossard called the meeting to order at 6:32 pm.

**Agenda**:

The following items were requested to be added to the agenda:

1. Street Sweeper Collision
2. Sask Watershed Shelterbelt Tree Program
3. Transfer Station Fee

2017-105 Johnson/Pederson

THAT the agenda for the Council meeting of May 8, 2017 be approved as circulated and amended.

CARRIED.

**Minutes:**

2017-106 Johnston/Gehl

THAT the minutes of the regular Council meeting held April 10, 2017 be approved as circulated.

CARRIED.

**Business Arising from the Minutes:**

*Estimate for new Eaves troughs for Town Office*

2017-107 Johnston/Gehl

THAT the Town contract Sky High Eavestroughing to remove and replace the eaves at the Town Office/Fire Hall for a cost of $1,897.09.

CARRIED.

**Staff Report:**

*Town Foreman Report*

2017-108 Pederson/Gehl

THAT the Town Foreman Report presented by the Assistant Town Foreman attached to and forming part of these minutes be accepted as presented.

CARRIED.

2017-109 Wallis/Johnson

THAT the Transfer Station be open Saturday, May 27 from 1:00pm to 5:00pm and;

THAT Assistant Town Foreman Wellbrock work the Transfer Station during those hours and receive one day (8 hours) in lieu of pay for that day.

CARRIED.

2017-110 Johnston/Gehl

THAT the Town implement a charge of $150.00 per load of shingles being taken to the Transfer Station effective May 15, 2017.

CARRIED.

**Business Arising Continued…**

*Personnel Policy*

2017-111 Pederson/Johnston

THAT the Personnel Policy be approved as presented.

CARRIED.

2017-112 Gehl/Pederson

THAT, based on the recommendation made by the Personnel Committee, due to lack of available work, Krystal Graham be laid off effective immediately and be provided two weeks’ pay.

CARRIED.

2017-113 Johnson/Wallis

THAT the signing authority for the Town of Cabri be changed to either one of CAO Janelle Anderson or AAO Kristi Jamieson along with either one of Mayor David Gossard, Councillor Kim Gehl or Councillor Norma Pederson effective immediately.

CARRIED.

2017-114 Johnston/Pederson

THAT Kristi Jamieson be appointed as Secretary to the District Board of Revision effective immediately.

CARRIED.

*Cabri Legion Hall*

2017-115 Johnston/Wallis

THAT CAO Anderson be authorized to prepare the necessary documents to transfer Title from the Cabri Legion Hall to the Town of Cabri with the following conditions:

* The name of the building remain, “Cabri Legion Hall”.
* Any War memorabilia remain on display within the building.
* The Hall continue to be ran by a board as a separate entity from the Town as it has in the past, with a minimum of one member being appointed by Council.

CARRIED.

**New Business:**

*Town Lots for Sale*

2017-116 Johnston/Wallis

THAT the Town be authorized to enter into an agreement with Doug Kennedy for the sale of Town owned property located at 206 3rd Street North for a purchase price of $2,500.00.

CARRIED.

*Estimate to Upgrade Power at Trailer Court*

2017-117 Pederson/Gehl

THAT the Town be authorized to enter into an agreement with 29 Electric Ltd. for the power upgrade at the Cabri Trailer Court located at 50 Railway Ave for a cost of $7,969.46.

CARRIED.

*Draft 2016 Financial Statements*

2017-118 Johnson/Pederson

THAT the 2016 Draft Financial Statements be accepted as presented.

CARRIED.

*SUMA Workshop and Town Sector Meeting*

2017-119 Johnston/Gehl

THAT CAO Anderson be permitted to attend the SUMA workshop and Town Sector Meeting in Saskatoon May 24 & 25, 2017 for a cost of $60.00 plus tax and mileage.

CARRIED.

*Special Event Permit Application*

2017-120 Johnston/Pederson

THAT the Cabri Ice Centre’s Special Event Permit Application for July 22, 2017 be approved as presented.

CARRIED.

2017-121 Pederson/Wallis

THAT the Special Event Permit made by the Cabri River Rats for June 23, 24, and 25, 2017 be approved.

CARRIED.

*Contract: Cypress Health Region Ambulance Service*

2017-122 Johnston/Gehl

THAT the Town be authorized to enter into an agreement with the Cypress Health Region Ambulance Service for the acquisition of a decommissioned ambulance vehicle to be utilized by the Fire Department as an accessory vehicle to transport First Responder equipment.

CARRIED.

*Waterworks Compliance Inspection Report*

2017-123 Johnson/Pederson

THAT the Waterworks Compliance Inspection Report provided by the Water Security Agency be accepted as presented.

CARRIED.

*Porta-Pot Quotes for Transfer Station*

2017-124 Wallis/Johnson

THAT the Town be authorized to purchase an insulated Porta-Pot from C-D Plumbing & Heating for use at the Transfer Station for a cost of $950.00 plus taxes.

CARRIED.

*Sask Watershed Authority Shelterbelt Tree Program*

2017-125 Johnson/Johnston

THAT the Town accept nursery trees free of charge from the Sask Watershed Shelterbelt Tree Program.

CARRIED.

**Fire Report:**

*Appoint Fire Fighter*

2017-126 Pederson/Gehl

THAT Kyle Svenson be appointed as a volunteer fire fighter for the Town of Cabri.

CARRIED.

**Financial Reports:**

2017-127 Johnson/Wallis

THAT the Bank Reconciliation and the Statement of Financial Activities for the Town for the month of April, 2017 be accepted as presented.

CARRIED.

2017-128 Gehl/Pederson

THAT the Bank Reconciliation for the month of April, 2017 for the Medical Clinic be accepted as presented.

CARRIED.

**Accounts:**

2017-129 Pederson/Wallis

THAT the List of Accounts for Approval, Appendix “A”, attached to and forming part of these minutes be approved for payment.

CARRIED.

**Correspondence:**

2017-130 Gehl/Pederson

THAT the list of correspondence attached to and forming part of these minutes be received as information and filed.

CARRIED.

**Announcements:**

The next regular Council meeting will be held on Monday, June 12, 2017 at 6:30 p.m.

**Adjournment:**

2017-131 Wallis

THAT this meeting be adjourned. (9:50 pm)

Mayor Chief Administrative Officer