**Minutes of the Regular Meeting of the Council for the Town of Cabri Held the 10th day of June, 2019**

**In the Town of Cabri Council Chambers- 202 Centre Street**

**Present:** Mayor David Gossard, Councillors Kim Gehl, Jim Wallis, Norma Pederson, Chris Paquin and Chief Administrative Officer Janelle Anderson.

**Also Present:** Town Foreman Sid Sirota.

**Call to Order:**

A quorum being present, Mayor Gossard called the meeting to order at 6:30 pm.

**Agenda**:

The following items were requested to be added to the agenda:

* Relief Water Operator Job Description
* Offer to Purchase Lot 310 3rd Street North
* Special Event Permit
* Fire Truck Parts Expense Authorization

2019-100 Gehl/Wallis

THAT the agenda for the Council meeting of June 10, 2019 be approved as circulated and amended.

CARRIED.

**Minutes:**

2019-101 Pederson/Gehl

THAT the minutes of the regular Council meeting held May13, 2019 be approved as circulated.

CARRIED.

**Business Arising:**

*Relief Water Operator Job Description*

2019-102 Paquin/Gehl

THAT the Job Description for the Relief Water Operator, attached to and forming part of the Employee Handbook, be approved.

CARRIED.

**New Business:**

*Audit; Summary Financial Statements*

2019-103 Wallis/Pederson

THAT the Summary Financial Statements for the 2018 Audit be acknowledged.

CARRIED.

*Seasonal Transfer Station Attendant*

2019-104 Pederson/Gehl

THAT Council authorize CAO Anderson to advertise for a Seasonal Transfer Station Attendant for the months of April 1 to October 1 annually at a rate of pay of $18.00 an hour. Applications will be taken until July 4, 2019.

CARRIED.

*Letter RE: 107 2nd Street North; Sewer Issue*

2019-105 Gehl/Paquin

THAT CAO Anderson be authorized to send a letter of reply to the owner of said property in regards to the alleged sewer issues.

CARRIED.

**Staff Report:**

*Town Foreman Report*

2019-106 Wallis/Paquin

THAT the Town Foreman Report, the Monthly Water Usage Report for May 2019, attached to and forming part of these minutes, be accepted.

CARRIED.

**New Business Con’t…**

*Offer to Purchase Lot 310 3rd Street North*

2019-107 Wallis/Paquin

THAT the Offer to Purchase Lot 310 3rd Street North from Rick and Phyllis Lien be accepted on the following condition:

* The lot be purchased “As Is”

CARRIED.

**Fire Report:**

*Expense Authorization*

2019-108 Wallis/Paquin

THAT any expenses for parts or equipment for the new fire truck incurred to a maximum of $2,000 be approved.

CARRIED.

*Firefighter Appointment*

2019-109 Pederson/Wallis

THAT Wade Petersen be hereby appointed as a Volunteer Firefighter for the Cabri Volunteer Fire Department.

CARRIED.

**Financial Reports:**

2019-110 Gehl/Pederson

THAT the Bank Reconciliation and the Statement of Financial Activities for the Town for the month of May, 2019 be accepted as presented.

CARRIED.

2019-111 Paquin/Pederson

THAT the Bank Reconciliation for the month of May, 2019 for the Medical Clinic be accepted as presented.

CARRIED.

**Accounts:**

2019-112 Wallis/Gehl

THAT the List of Accounts for Approval, Appendix “A”, attached to and forming part of these minutes be approved for payment.

CARRIED.

*Correspondence*

2019-113 Pederson/Paquin

THAT the list of Correspondence be accepted as presented.

CARRIED.

*Announcements*

The next regular Council meeting will be held on Monday, August 12, 2019 at 6:30 p.m.

The Town Office will be closed Monday, August 5, 2019 for the Stat Holiday.

**Adjournment:**

2019-114 Gehl

THAT this meeting be adjourned. (8:41 pm)

Mayor Chief Administrative Officer