**Minutes of the Regular Meeting of the Council for the Town of Cabri Held the 13th day of January, 2020**

**In the Town of Cabri Council Chambers- 202 Centre Street**

**Present:** Mayor David Gossard, Councillors Kim Gehl, Wendy Johnson, Norma Pederson, Chris Paquin, and Chief Administrative Officer Janelle Anderson.

**Also Present:**  Town Foreman Sid Sirota.

**Call to Order:**

A quorum being present, Mayor Gossard called the meeting to order at 6:33 pm.

**Agenda**:

The following items were requested to be added to the agenda:

* Community Development Director
* Municipal Revenue Sharing Declaration
* 2020 Fidelity Bond
* 2020 Council Committees
* 2020 Pest Control Officer

2020-01 Gehl/Pederson

THAT the agenda for the Council meeting of January 13, 2020 be approved as circulated and amended.

CARRIED.

**Minutes:**

2020-02 Johnson/Paquin

THAT the minutes of the regular Council meeting held December 9, 2019 be approved as circulated.

CARRIED.

**Business Arising:**

*Insurance Claim*

2020-03 Paquin/Gehl

THAT Foreman Sirota cut the curb stop at 103 Centre Street to be flush with the sidewalk in order to prevent any further incidents.

CARRIED.

**New Business:**

*Council Vacancy*

2020-04 Pederson/Johnson

THAT the seat of Councillor Jane Johnston be hereby declared vacant and;

THAT a By-Election be held April 2, 2020 with the Nomination Day being February 26, 2020 in accordance with *The* *Local Government Elections Act,* 2015.

CARRIED.

**Staff Report:**

*Town Foreman Report*

2020-05 Gehl/Johnson

THAT the Town Foreman Report and Monthly Water Usage Report for December 2019 attached to and forming part of these minutes, be accepted.

CARRIED.

**New Business Con’t…**

*UMAAS 2020 Membership*

2020-06 Gehl/Pederson

THAT CAO Anderson and AAO Jamieson be authorized to renew their membership with the Urban Municipal Administrators Association for the year 2020.

CARRIED.

*Triways Donation*

2020-07 Paquin/Pederson

THAT the donation for $500 received from Triways be donated to the Cabri Community Hall.

CARRIED.

*WSA Permit to Operate Sewage Works*

2020-08 Pederson/Gehl

THAT the Permit to Operate Sewage Works from the Water Security Agency be accepted.

CARRIED.

*WSA Permit to Operate WaterWorks*

2020-09 Johnson/Paquin

THAT the Permit to Operate a WaterWorks from the Water Security Agency be accepted.

CARRIED.

*Community Development Director*

2020-10 Pederson/Paquin

THAT the Town of Cabri hire Cheyenne Schulze as a permanent, part-time employee as the Community Development Director with a start date of January 15, 2020, an hourly wage of $20 in accordance with the job description for the Community Development Director.

CARRIED.

*Municipal Revenue Sharing Declaration*

2020-11 Johnson/Paquin

THAT the Municipal Revenue Sharing Grant- Eligibility Declaration presented by CAO Anderson be confirmed as accurate and;

THAT CAO Anderson be authorized to sign said Declaration and submit it to the Ministry of Government Relations.

CARRIED.

*2020 Fidelity Bond*

2020-12 Pederson/Gehl

THAT the Fidelity Bond for the year 2020 be accepted.

CARRIED.

*Council Committees*

2020-13 Gehl/Johnson

THAT the lists of Council Committees Members attached to and forming part of these minutes be approved.

CARRIED.

*Pest Control Officer*

2020-14 Pederson/Paquin

THAT District 11 A.D.D. be appointed as Pest Control Officers for 2020.

CARRIED.

**Financial Reports:**

2020-15 Gehl/Paquin

THAT the Bank Reconciliation and the Statement of Financial Activities for the Town for the month of December, 2019 be accepted as presented.

CARRIED.

**Accounts:**

2020-16 Johnson/Pederson

THAT the List of Accounts for Approval, Appendix “A”, attached to and forming part of these minutes be approved for payment.

CARRIED.

*Announcements*

The next regular Council meeting will be held on Monday, February 10, 2020 at 6:30 p.m.

**Adjournment:**

2020-17 Paquin

THAT this meeting be adjourned. (9:50 pm)

Mayor Chief Administrative Officer