**Minutes from the Emergency Measures Committee meeting held on the 30th Day of August, 2021 at the Cabri Town Office – 202 Centre Street**

Present: David Gossard, Kim Gehl, Jim Wallis, Kim Lacelle and Janelle Desautels

Meeting called to order at 6:48pm

Review and update of current Emergency Plan for the Town of Cabri including addition of the new Evacuation Map to be added as an appendix or attachment to the plan.

A list of key contacts was established in the event of a one-mile radius evacuation scenario. A letter notifying the specified residents below of the plan along with a copy of the evacuation map is to be sent to the following:

* Kelly and Alanna Pawluk
* Chris and Marisha Paquin
* Heinz and Dawn-Marie Fildebrandt
* Mike and Kendall Wicks/Donavon and Charlaine Avis
* Greg and Suzanne Oldhaver

Specific task lists will need to be created for each “coordinator”:

* Transportation
* Supplies
* Evacuation
* Facility
* Communication

Specific emergency scenarios and task lists are also to be created for most common/likely emergency situations (fire, train derailment, chemical/fuel hazard, tornado, power outage etc.)

Questions that arose from review:

* Is EMO required to call 911 in every/any event?
* Need clarification of “Declaring a State of Emergency” from provincial safety representatives
* For GSR: who called 911, what is their procedure/process in event of train emergency? Are all staff trained properly to handle emergency situation?

Next steps:

* Meeting with school, health centre, coop, SWT, RCMP, RMs (Riverside, Miry Creek, Pittville) to review our plan and discuss others’ plans.
* Meeting with Brenda Heron, Communication Coordinator to review Street Captain duties
* Update Emergency plan as above, review by Council again, present to Community

Adjourn: 9:32pm

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Mayor Chief Administrative Officer