**Minutes of the Regular Meeting of the Council for the Town of Cabri Held the 13th day of December, 2021**

**At the Cabri Town Office- 202 Centre Street**

**Present:** Mayor David Gossard, Councillors Kim Gehl, Wendy Johnson, Norma Pederson, Kim Lacelle, Danielle Sorenson and Chief Administrative Officer Janelle Desautels.

Councillor Jim Wallis joined via electronic means.

**Oath of Office:**  New council member, Danielle Sorenson, took her Oath of Office.

**Call to Order:**

A quorum being present, Mayor Gossard called the meeting to order at 6:35 pm.

**Agenda**:

The following item(s) were requested to be added to the agenda:

* Trailer at 401 1st Street South

2021-221 Gehl/Lacelle

THAT the agenda for the council meeting of December 13, 2021 be approved as circulated and amended.

CARRIED.

**Minutes:**

2021-222 Johnson/Pederson

THAT the minutes of the regular Council meeting held November 8, 2021, be adopted.

CARRIED.

**Business Arising:**

*Tax Enforcement: Roll 76*

2021-223 Gehl//Sorenson

THAT TAXervice, on behalf of the Town of Cabri, be authorized to proceed under the Tax Enforcement Act to acquire title for the following described land:

Lot 8, Block 7, Plan G5812 Ext. 0, Title No. 134923721

Lot 9, Block 7, Plan G5812, Ext. 0, Title No. 134923754

Lot 10, Block 7, Plan G5812, Ext. 0, Title No. 134923798

CARRIED.

**New Business:**

*Municipal Revenue Sharing: Declaration of Eligibility*

2021-224 Lacelle/Pederson

THAT the Municipal Revenue Sharing Grant- Eligibility Declaration presented by CAO Desautels be confirmed as accurate and;

THAT CAO Desautels be authorized to sign said Declaration and submit to the Ministry of Government Relations.

CARRIED.

*Lease Agreement: Ever Green Early Learning Centre*

2021-225 Johnson/Sorenson

THAT the Town of Cabri be authorized to extend the Lease Agreement with the Ever Green Early Learning Centre for an additional five years and;

THAT Mayor Gossard and CAO Desautels be authorized to sign agreement.

CARRIED.

*Staff Holiday Gifts and Holiday Hours*

2021-226 Pederson/Johnson

THAT all permanent employees of the Town receive a $100 COOP gift card.

The Holiday Office Hours will be as follows:

Closed December 22-28, 2021 inclusive. STAT holiday pay will be given on December 24 and December 27, 2021.

Regular hours December 29 and 30, 2021.

CARRIED.

*Trailer at 401 1st Street South*

2021-227 Wallis/Lacelle

THAT CAO Desautels send a letter to the residents at 401 1st Street South along with a copy of the applicable bylaw prohibiting the parking of trailers on the street or avenue for a period of time longer than 72 hours.

CARRIED.

**Staff Reports:**

2021-228 Sorenson/Lacelle

THAT the Waterworks Compliance Inspection Report from December 7, 2021, be acknowledged.

CARRIED.

**Bylaw:**

*Bylaw No. 07-2021 Council Procedures Bylaw*

2021-229 Gehl/Johnson

THAT Bylaw No. 2021-07 being a Bylaw to provide for regulate the proceedings of municipal council and council’s committees be introduced and read a first time.

CARRIED.

2021-230 Pederson/Lacelle

THAT Bylaw No. 2021-07 be read a second time.

CARRIED.

2021-231 Sorenson/Gehl

THAT Bylaw No. 2021-07 be given three readings at this meeting.

CARRIED

UNANIMOUSLY.

2021-232 Wallis/Johnson

THAT Bylaw No. 2021-07 be read a third time and adopted.

CARRIED.

**Financial Reports:**

2021-233 Wallis/Pederson

THAT the Bank Reconciliation and the Statement of Financial Activities for the Town for the month of November, 2021 be accepted as presented.

CARRIED.

2021-234 Lacelle/Sorenson

THAT the Bank Reconciliation for the EMS House for the month of November, 2021 be accepted as presented.

CARRIED.

**Accounts:**

2021-235 Johnson/Lacelle

THAT the List of Accounts for Approval, Appendix “A”, attached to and forming part of these minutes be approved for payment.

CARRIED.

2021-236 Pederson/Gehl

THAT the List of Accounts for Approval – Online Payments, Appendix “B”, attached to and forming part of these minutes be approved for payment.

CARRIED.

2021-237 Gehl/Pederson

THAT the List of Accounts for Approval – Online Payments for EMS House Account, Appendix “C”, attached to and forming part of these minutes be approved for payment.

CARRIED.

**Correspondence:**

2021-238 Pederson/Gehl

THAT the list of correspondence be received.

CARRIED.

*Announcements*

The Town Office will be closed from December 22 to December 28, 2021 for Christmas.

The next regular council meeting will be held on Monday, January 10, 2022 at 6:30 pm at the Cabri Town Office.

**Adjournment:**

2021-239 Sorenson

THAT this meeting be adjourned. (8:47 pm)

Mayor Chief Administrative Officer