**Minutes of the Regular Meeting of the Council for the Town of Cabri Held the 13th day of February, 2023**

**At the Cabri Town Office- 202 Centre Street**

**Present:** Mayor David Gossard, Councillors Wendy Johnson, Norma Pederson, Kim Lacelle, Danielle Sorenson and Chief Administrative Officer Janelle Desautels.

Councillors Kim Gehl and Jim Wallis joined by electronic means.

**Also:** Town Foreman Sid Sirota.

**Call to Order:**

A quorum being present, Mayor Gossard called the meeting to order at 6:32 pm.

**Agenda**:

The following item(s) were requested to be added to the agenda:

* Letter RE: Bird Houses
* Lease Agreement: Cabri Ice Centre Association Inc.

2023-22 Johnson/Pederson

THAT the agenda for the council meeting of February 13, 2023 be approved as circulated and amended.

CARRIED.

**Minutes:**

2023-23 Gehl/Lacelle

THAT the minutes of the regular Council meeting held January 9, 2023 be adopted.

CARRIED.

**Business Arising:**

*Western Municipal Consulting – Board of Revision Appointments*

2023-24 Sorenson/Lacelle

THAT the Town of Cabri appoints Western Municipal Consulting Ltd. To manage the Board of Revision process for the term of January 1, 2023 through to December 31, 2023: remuneration as set out in Western Municipal Consulting Ltd. Fee schedule, with the following to serve as Members of the Board of Revision: Tim Lafreniere, Mike Washuck, Gordon Parkinson, Dave Thompson, Wayne Adams, Jeff Hutton, Dave Gurnsey, Murray Dean and Stew Demmans.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers; and

THAT the Town of Cabri appoints Kristen Tokaryk with Western Municipal Consulting Ltd. As Secretary to the Board of Revision for the term of January 1, 2023, through to December 31, 2023: remuneration as set out in Western Municipal Consulting Ltd. Fee schedule. If Kristen Tokaryk is unable to perform secretarial functions for reasons which may include scheduling difficulties, the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED.

*Southwest Municipal Government Committee Membership 2023*

2023-25 Pederson/Wallis

THAT the Town of Cabri be authorized to renew their membership with the Southwest Municipal Government Committee for the year 2023.

CARRIED.

*Saskatchewan Economic Development Alliance Membership 2023*

2023-26 Johnson/Sorenson

THAT the Town of Cabri be authorized to renew the membership with the Saskatchewan Economic Development Alliance for 2023.

CARRIED.

*Tax Enforcement: Roll 216 and 266*

2023-27 Wallis/Sorenson

THAT Roll 216 be added to the Town’s insurance for fire and liability effective February 6, 2023.

2023-28 Gehl/Wallis

THAT the Town of Cabri authorize Taxervice to proceed with the tax enforcement process for Roll 266 due to failure to comply with the Agreement for Payment of Arrears.

CARRIED.

*2022 Annual RCMP Police Report*

2023-29 Pederson/Johnson

THAT the 2022 Annual RCMP Report be acknowledged.

CARRIED.

*GICB Grant: Cabri Ice Centre*

2023-30 Lacelle/Pederson

THAT the Town of Cabri fully supports the grant application being submitted by the Cabri Ice Centre Association Inc. to Infrastructure Canada- Green and Inclusive Community Buildings Program to install a solar power system at the Cabri Ice Centre.

CARRIED.

*Budget 2023*

2023-31 Johnson/Lacelle

THAT a Special Meeting for the purpose of Budget 2023 be set for March 7, 2023 at 6:30pm at the Cabri Town Office.

CARRIED.

*Lease Agreement: Cabri Ice Centre Association Inc.*

2023-32 Sorenson/Lacelle

THAT the Town of Cabri be authorized to amend and extend the Lease Agreement between the Town of Cabri and the Cabri Ice Centre Association Inc. and that Mayor Gossard and CAO Desautels be authorized to sign the agreement.

CARRIED.

**Staff Reports:**

*Community Development Director Report*

*Town Foreman Report*

*Waterworks Operational Record – January, 2023*

2023-33 Wallis/Gehl

THAT the Community Development Director Report, Town Foreman Report, and the Waterworks Operational Record for January, 2023, attached to and forming part of these minutes, be accepted.

*Waterworks Compliance Inspection Report*

2023-34 Pederson/Johnson

THAT the Waterworks Compliance Inspection Report dated January 31, 2023, be accepted.

CARRIED.

***Bylaw:***

*Bylaw No. 2023-01 Assessment Appeal Fee Bylaw*

2023-35 Johnson/Lacelle

THAT Bylaw No. 2023-01 being a Bylaw to Establish a Fee to Appeal Assessments be introduced and read a first time.

CARRIED.

2023-36 Pederson/Lacelle

THAT Bylaw No. 2023-01 be read a second time.

CARRIED.

2023-37 Gehl/Wallis

THAT Bylaw No. 2023-01 be given three readings at this meeting.

CARRIED

UNANIMOUSLY.

2023-38 Sorenson/Johnson

THAT Bylaw No. 2023-01 be read a third time and adopted.

CARRIED.

**Financial Reports:**

2023-39 Sorenson/Pederson

THAT the Bank Reconciliation and the Statement of Financial Activities for the Town for the month of January, 2023 be accepted as presented.

CARRIED.

2023-40 Lacelle/Johnson

THAT the Bank Reconciliation for the EMS House for the month of January, 2023 be accepted as presented.

CARRIED.

**Accounts:**

2023-41 Pederson/Gehl

THAT the List of Accounts for Approval, Appendix “A”, attached to and forming part of these minutes be approved for payment.

CARRIED.

2023-42 Gehl/Wallis

THAT Appendix “B” and “C”, attached to and forming part of these minutes, be approved for payment.

CARRIED.

*Announcements*

The Town Office will be Closed Monday, February 20, 2023 for the Family Day Holiday.

The next regular council meeting will be held on Monday, March 13, 2023 at 6:30 pm.

**Adjournment:**

2023-43 Sorenson

THAT this meeting be adjourned. (8:48 pm)

Mayor Chief Administrative Officer