**Minutes of the Regular Meeting of the Council for the Town of Cabri Held the 13th day of March, 2023**

**At the Cabri Town Office- 202 Centre Street**

**Present:** Mayor David Gossard, Councillors Kim Gehl, Wendy Johnson, Norma Pederson, Danielle Sorenson and Chief Administrative Officer Janelle Desautels.

Councillor Jim Wallis joined by electronic means.

**Also:** Town Foreman Sid Sirota.

**Call to Order:**

A quorum being present, Mayor Gossard called the meeting to order at 6:32 pm.

**Agenda**:

The following item(s) were requested to be added to the agenda:

* Knudsen Excavating: House Demolition Quote

2023-44 Gehl/Sorenson

THAT the agenda for the council meeting of March 13, 2023 be approved as circulated and amended.

CARRIED.

**Minutes:**

2023-45 Pederson/Johnson

THAT the minutes of the regular Council meeting held February 13, 2023 be adopted.

CARRIED.

**Business Arising:**

*2023 Budget*

2023-46 Gehl/Pederson

THAT a 1% increase to the General Municipal Levy for the year 2023 be approved.

CARRIED.

2023-47 Sorenson/Wallis

THAT, effective January 1, 2023, a $7.00 per quarter increase for garbage and recycling collection fees be approved.

CARRIED.

2023-48 Johnson/Sorenson

THAT, effective January 1, 2023, a 2.5% increase in wage for permanent, full-time staff be approved; and

THAT hourly wages for municipal staff be set as follows for the year 2023:

Town Foreman - $36.64

Assistant Town Foreman - $29.37

Relief Water Operator - $27.00 plus $25/day on-call pay

Chief Administrative Officer - $46.91

Assistant Administrator - $41.45

Community Development Director - $25

Summer Students - $13.50

CARRIED.

2023-49 Pederson/Gehl

THAT the 2023 Budget be adopted.

CARRIED.

**New Business:**

*Discover Southwest Saskatchewan 2023 Renewal*

2023-50 Johnson/Sorenson

THAT the Town of Cabri be authorized to renew their advertisement with the Discover Saskatchewan tourism brochure for the year 2023.

CARRIED.

*Tax Enforcement: List of Lands with Arrears*

2023-51 Sorenson/Gehl

THAT the List of Lands with Arrears for the taxation year 2022 as presented to Council be hereby approved and that the courtesy letters be sent to the owners of the properties on the List prior to being sent to Taxervice for further tax enforcement proceedings.

CARRIED.

*2023 January RCMP Police Report*

2023-52 Johnson/Pederson

THAT the Police Report for January, 2023, be acknowledged.

CARRIED.

*Cabri Minor Ball; Request for Beverage Garden*

2023-53 Pederson/Gehl

THAT the request made by Cabri Minor Ball Association to apply for a Special Event permit on April 14, 2023 from 5:00pm until 12:00am and April 15, 2023, from 3:00pm until 2:00am at the SWT Arena be approved.

CARRIED.

*TAXervice; 2023 Engagement Letter*

2023-54 Wallis/Gehl

THAT the Town of Cabri be authorized to extend the agreement with TAXervice for an additional three years.

CARRIED.

**Staff Reports:**

*Community Development Director Report*

*Town Foreman Report*

*Waterworks Operational Record – February, 2023*

2023-55 Gehl/Sorenson

THAT the Community Development Director Report, Town Foreman Report, and the Waterworks Operational Record for February, 2023, attached to and forming part of these minutes, be accepted.

CARRIED.

**New Business Continued…**

*Public Notice: Tender 501 Centre Street*

2023-56 Johnson/Sorenson

THAT the Town be authorized to advertise the Open Tender for property known as 501 Centre Street with the Southwest Booster as well as on the Town of Cabri website. Official notice of Tender shall be advertised in the same manner once the three-week notice period has expired.

CARRIED.

*Knudsen Excavating: House Demolition Quote*

2023-57 Pederson/Wallis

THAT the quote received from Knudsen Excavating to demolish 211 Centre Street for $24,500 be accepted.

CARRIED.

**Financial Reports:**

2023-58 Johnson/Pederson

THAT the Bank Reconciliation and the Statement of Financial Activities for the Town for the month of February, 2023 be accepted as presented.

CARRIED.

2023-59 Sorenson/Pederson

THAT the Bank Reconciliation for the EMS House for the month of February, 2023 be accepted as presented.

CARRIED.

**Accounts:**

2023-60 Wallis/Johnson

THAT the List of Accounts for Approval, Appendix “A”, attached to and forming part of these minutes be approved for payment.

CARRIED.

2023-61 Sorenson/Johnson

THAT Appendix “B” and “C”, attached to and forming part of these minutes, be approved for payment.

CARRIED.

*Announcements*

The Town Office will be Closed Monday, April 10, 2023 for the Easter Holiday.

The next regular council meeting will be held on Wednesday, April 12, 2023 at 6:30 pm.

**Adjournment:**

2023-62 Wallis

THAT this meeting be adjourned. (8:10 pm)

Mayor Chief Administrative Officer