**Minutes of the Regular Meeting of the Council for the Town of Cabri Held the 12th day of June, 2023**

**At the Cabri Town Office- 202 Centre Street**

**Present:** Mayor David Gossard, Councillors Kim Gehl, Wendy Johnson, Jim Wallis, Norma Pederson, Kim Lacelle and Danielle Sorenson and Chief Administrative Officer Janelle Desautels.

**Also Present:**  Town Foreman Sid Sirota.

**Call to Order:**

A quorum being present, Mayor Gossard called the meeting to order at 6:29 pm.

**Agenda**:

The following item(s) were requested to be added to the agenda:

* Cabri Regional Park Board Letter RE: Board Appointments
* SaskEnergy Municipal Surcharge
* Sask Asphalt Maintenance Letter RE: 2023 Maintenance Program
* Premises Cleaning Services Contract
* KGS Group – Water System Assessment
* Personnel

2023-98 Wallis/Pederson

THAT the agenda for the council meeting of June 12, 2023 be approved as circulated and amended.

CARRIED.

**Minutes:**

2023-99 Gehl/Johnson

THAT the minutes of the regular Council meeting held May 8, 2023 be adopted.

CARRIED.

**Business Arising:**

*Tax Title Property – 501 Centre Street – Review Tenders Received*

2023-100 Sorenson/Johnson

THAT the Tender received from Robert Fahselt to purchase Lot 1, Block 19, Plan O7033, also known as 501 Centre Street, be accepted with the following conditions:

* Purchase price of $5,000.00 is payable upon completion of demolition of the house and garage currently on the lot. Title transfer shall also occur following site cleanup.
* New development shall occur within two years of the title transfer. Should a new development not materialize within the given time frame, the Town of Cabri reserves the right to purchase the lot back at the same cost.
* This parcel (Lot 1, Block 19, Plan O7033) shall not be consolidated with the adjacent parcels (Lots 11 and 12, Block 19, Plan O7033).

CARRIED.

*2022 Audited Financial Statements – Final*

2023-101 Pederson/Lacelle

THAT the 2022 Audited Financial Statements be herby approved and that CAO Desautels post the Financial Statements on the Town of Cabri website.

CARRIED.

*Request to Purchase Lots 6-12, Block 7, Plan G5812*

2023-102 Lacelle/Sorenson

THAT the offer from Ryan and Jenna Svenson to purchase Lots 6-12, Block 7, Plan G5812, also known as properties 209, 211 and 217 Centre Street, be accepted with the following conditions:

* The Town will only sell Lots 6-10, Block 7, Plan G5812 (209 and 211 Centre Street) at the current rate of $50.00 per front foot.
* Lots 11 and 12, Block 7, Plan G5812 (217 Centre Street) shall be retained by the Town for future residential development considerations.

CARRIED.

*Untidy Lot Notices*

2023-103 Pederson/Wallis

THAT CAO Desautels be authorized to send Untidy Lot Notices to the properties on the list provided by Councillors Pederson and Wallis; and

THAT a work order be made out for Foreman Sirota to have all the town-owned lots mowed and weed whipped by Friday, June 16, 2023.

CARRIED.

**Staff Reports:**

*Community Development Director Report*

*Town Foreman Report*

*Waterworks Operational Record – May, 2023*

2023-104 Wallis/Johnson

THAT the Community Development Director Report, Town Foreman Report, and the Waterworks Operational Record for May, 2023, attached to and forming part of these minutes, be accepted.

CARRIED.

**Business Arising Continued…**

*Zoning Bylaw Amendments*

2023-105 Lacelle/Johnson

THAT the Town be authorized to contract Prairie Wild Consulting for the Zoning and Official Community Plan amendments with an approximate budget of $1,000.00 - $1,500.00.

CARRIED.

**New Business:**

*Housing Authority Board Nomination*

2023-106 Wallis/Pederson

THAT Wes Scheelhasse be reappointed as a member of the Cabri Housing Authority Board.

CARRIED.

*Cabri Housing Authority RE: Spring Runoff Water Issue*

2023-107 Wallis/Johnson

THAT CAO Desautels send a letter of reply to the Cabri Housing Authority Board in regards to the spring runoff water issue at 505 2nd Street North.

CARRIED.

*Beverage Garden Request*

2023-108 Lacelle/Gehl

THAT Sue and Doug Kennedy be granted permission to operate a beverage garden at 421 Prospect Avenue on June 10, 2023 from 9:00am to 8:00pm. The Town shall provide the snow fence for the event.

CARRIED.

*Government of Saskatchewan RE: Notice*

2023-109 Gehl/Wallis

THAT the Town of Cabri pay the EMPA Fine No. 24153766 (1) in the amount of $4,000.00 to the Government of Saskatchewan.

CARRIED.

*2023 May RCMP Police Report*

2023-110 Johnson/Sorenson

THAT the Police Report for May, 2023 be acknowledged.

CARRIED.

*Cabri Regional Park Board Appointment*

2023-111 Lacelle/Sorenson

THAT the application received from Danielle Dietrick to become a Town of Cabri representative of the Cabri Regional Park Board be hereby approved and that Danielle be appointed to this board for a term of two years.

CARRIED.

*Cabri Regional Park Board Letter RE: Board Appointments*

2023-112 Sorenson/Lacelle

THAT the letter received from the Cabri Regional Park Board RE: Board Appointments be acknowledged.

CARRIED.

*Sasktel Easement Request*

2023-113 Sorenson/Pederson

THAT the request received from Sasktel for an urban (unregistered easement) on parcel no. 151141755, Project Number: 113009.0010, be approved with the following condition:

* The line must be buried a minimum of 6 feet below the surface.

CARRIED.

*Premises Cleaning Services Contract*

2023-114 Pederson/Wallis

THAT, as the current Premises Cleaning Services contract has expired, CAO Desautels be authorized to offer for tender the contract for a new term of one year beginning September 1, 2023. This contract will be reviewed annually going forward.

CARRIED.

***Bylaw:***

*Bylaw No. 2023-02 Annual Rate of Taxation Bylaw*

2023-115 Gehl/Johnson

THAT Bylaw No. 2023-02 being a Bylaw to Fix and Levy the Annual Rate of Taxation be introduced and read a first time.

CARRIED.

2023-116 Wallis/Pederson

THAT Bylaw No. 2023-02 be read a second time.

CARRIED.

2023-117 Lacelle/Sorenson

THAT Bylaw No. 2023-02 be given three readings at this meeting.

CARRIED

UNANIMOUSLY.

2023-118 Johnson/Wallis

THAT Bylaw No. 2023-02 be read a third time and adopted.

CARRIED.

**Financial Reports:**

2023-119 Lacelle/Sorenson

THAT the Bank Reconciliation and the Statement of Financial Activities for the Town for the month of May, 2023 be accepted as presented.

CARRIED.

2023-120 Gehl/Johnson

THAT the Bank Reconciliation for the EMS House for the month of May, 2023 be accepted as presented.

CARRIED.

**Accounts:**

2023-121 Pederson/Wallis

THAT the List of Accounts for Approval, Appendix “A”, attached to and forming part of these minutes be approved for payment.

CARRIED.

2023-122 Johnson/Lacelle

THAT Appendix “B” and “C”, attached to and forming part of these minutes, be approved for payment.

CARRIED.

*Correspondence*

2023-123 Gehl/Johnson

THAT the list of Correspondence be accepted as presented.

CARRIED.

*Announcements*

The Town Office will be closed Monday, July 3, 2023 for the Canada Day holiday.

The next regular council meeting will be held on Monday, July 10, 2023 at 6:30 pm.

**Adjournment:**

2023-124 Lacelle

THAT this meeting be adjourned. (9:33 pm)

Mayor Chief Administrative Officer