**Minutes of the Regular Meeting of the Council for the Town of Cabri Held the 14th day of August, 2023**

**At the Cabri Town Office- 202 Centre Street**

**Present:** Mayor David Gossard, Councillors Kim Gehl, Wendy Johnson, Jim Wallis, Norma Pederson and Danielle Sorenson and Chief Administrative Officer Janelle Desautels.

**Regrets:** Councillor Kim Lacelle.

**Also Present:**  Town Foreman Sid Sirota.

**Call to Order:**

A quorum being present, Mayor Gossard called the meeting to order at 6:29 pm.

**Agenda**:

The following item(s) were requested to be added to the agenda:

* Back Alleys
* Crickets

2023-144 Wallis/Sorenson

THAT the agenda for the council meeting of August 14, 2023 be approved as circulated and amended.

CARRIED.

**Minutes:**

2023-145 Johnson/Sorenson

THAT the minutes of the regular Council meeting held July 10, 2023 be adopted.

CARRIED.

**Business Arising:**

*Official Community Plan and Zoning Bylaw Amendments*

2023-146 Sorenson/Pederson

THAT Public Notice be given via the Southwest Booster for two consecutive weeks as per *the Planning and Development Act* and that the Public Hearing be set for September 18, 2023 at the Cabri Town Office, 202 Centre Street, from 6:00pm until 7:00pm after which a Special Meeting of Council shall ensue.

CARRIED.

*Approach Relocation*

2023-147 Johnson/Wallis

THAT the Town purchase a new culvert from the RM of Riverside for the West Street approach at 312 2nd Street South and that the owner of said property be authorized to remove the old culvert and approach, install the new culvert and build a new approach at their desired location, provided it is within their lot boundaries and it does not adversely affect the drainage of the adjacent properties. The property owner must also ensure the proper line locates have been obtained prior to any construction commencing.

CARRIED.

*Sask Asphalt Maintenance Estimate*

2023-148 Pederson/Gehl

THAT estimate Number 217 in the amount of $18,261 plus tax, received from Sask Asphalt Maintenance for the 2023 street maintenance program be accepted.

CARRIED.

*501 Centre Street – Home Inspection Report*

2023-149 Sorenson/Wallis

THAT the Inspection Report as provided by B&D Contracting for 501 Centre Street be acknowledged.

CARRIED.

Councillor Sorenson declared a Conflict of Interest and left Council Chambers at 6:54pm.

CAO Desautels declared a Conflict of Interest and left Council Chambers at 6:54pm.

*Premises Cleaning Contract – Review Bids*

2023-150 Gehl/Johnson

THAT the Tender for the Premises Cleaning Contract received from Rosa Du Plessis be accepted at a rate of $500 per month with terms and conditions as outlined in the Contract.

CARRIED.

Councillor Sorenson and CAO Desautels returned to Council Chambers at 7:30pm.

**Staff Reports:**

*Community Development Director Report*

*Town Foreman Report*

*Waterworks Operational Record – July, 2023*

2023-151 Johnson/Gehl

THAT the Community Development Director Report, Town Foreman Report, and the Waterworks Operational Record for July, 2023, attached to and forming part of these minutes, be accepted.

CARRIED.

**New Business:**

*Letter of Support Re: Integrated Youth Services Sites, Dorie’s House*

2023-152 Sorenson/Wallis

THAT the Town of Cabri provide the Southwest Youth Emergency Shelter, Dorie’s House, with a Letter of Support for their application for an Integrated Youth Services Site.

CARRIED.

*Tax Enforcement – Request to Proceed for Title*

2023-153 Gehl/Pederson

THAT TAXervice be authorized under s22(1) of *the Tax Enforcement Act* on or after July 26, 2023 to commence proceedings to request title with respect to the following described lands:

|  |  |  |
| --- | --- | --- |
| Roll | 47 | LOT 13-BLK/PAR 5-PLAN G5812 EXT 0  LOT 14-BLK/PAR 5-PLAN G5812 EXT 0  LOT 15-BLK/PAR 5-PLAN G5812 EXT 0  LOT 16-BLK/PAR 5-PLAN G5812 EXT 0 |
| Roll | 115 | LOT 17-BLK/PAR 10-PLAN N5229 EXT 0  LOT 18-BLK/PAR 10-PLAN N5229 EXT 0 |
| Roll | 117 | LOT 21-BLK/PAR 10-PLAN N5229 EXT 0  LOT 22-BLK/PAR 10-PLAN N5229 EXT 0  LOT 23-BLK/PAR 10-PLAN N5229 EXT 0  LOT 24-BLK/PAR 10-PLAN N5229 EXT 0 |
| Roll | 164 | LOT 19-BLK/PAR 14-PLAN N5229 EXT 0  LOT 20-BLK/PAR 14-PLAN N5229 EXT 0  LOT 21-BLK/PAR 14-PLAN N5229 EXT 0  LOT 22-BLK/PAR 14-PLAN N5229 EXT 0  LOT 23-BLK/PAR 14-PLAN N5229 EXT 0 |
| Roll | 168 | LOT 30-BLK/PAR 14-PLAN N5229 EXT 0  LOT 31-BLK/PAR 14-PLAN N5229 EXT 0  LOT 32-BLK/PAR 14-PLAN N5229 EXT 0 |

CARRIED.

*Regional Recreation Funding Agreement*

2023-154 Sorenson/Johnson

THAT the Town of Cabri be authorized to entre into an Agreement with the RM of Miry Creek and the Lancer Recreation Board for the purpose of shared recreation funding and that Mayor Gossard and CAO Desautels be authorized to sign the Agreement.

CARRIED.

*SHA License Agreement – Cabri Hall*

2023-155 Pederson/Wallis

THAT the Town of Cabri be authorized to entre into an Agreement with the Saskatchewan Health Authority for the rental of the Cabri Legion Community Hall from October 1 until December 31, 2023 for the Fall vaccine clinics and that Mayor Gossard and CAO Desautels be authorized to sign the Agreement.

CARRIED.

*Liquid Domestic Waste Disposal Permission Form*

2023-156 Gehl/Johnson

THAT the Town of Cabri approve the Liquid Domestic Waste Disposal Permission Form for Lonestar Energy for disposal of the Cabri Regional Park waste into the Town’s lagoon.

CARRIED.

*Tax Cancellation Roll 45 000*

2023-157 Wallis/Sorenson

THAT the portion of the 2023 taxes, levied on the improvement for Roll No. 45 000, in the amount of $494.98 ($438.69 – Municipal and $56.29 school division #211) be hereby cancelled and that the Roll be added to the 2024 Maintenance List to remove the improvement from the assessment as the house was demolished in 2022.

CARRIED.

*Letter RE: Lot Consolidation*

2023-158 Sorenson/Johnson

THAT the request received from Anthony Wallis to consolidate lots 24, 25, 26 and 27, Block 14, Plan No. N5229 be hereby approved.

CARRIED.

Councillor Johnson declared a Conflict of Interest and left Council Chambers at 8:24pm.

*Sale of Hotel Property*

2023-159 Wallis/Pederson

THAT the Council for the Town of Cabri authorize the purchase 103 Railway Avenue South, Lots 7-10, Bock3, Plan No. G5812, from Wendy Johnson for $10,000. The funds to purchase the Lot shall be taken from the Mall Sale Proceeds reserve account.

CARRIED.

Councillor Johnson returned to Council Chambers at 8:33pm.

*Arena Operator Course*

2023-160 Johnson/Pederson

THAT Assistant Foreman Thoreson attend the Arena Operator Course, Level 2, in Moose Jaw from September 11 -15, 2023. Course fee, accommodations, mileage and meals shall be covered by the Town.

CARRIED.

*RCMP Policing Reports – June and July, 2023*

2023-161 Gehl/Wallis

THAT the Policing Reports from June and July, 2023 be acknowledged.

CARRIED.

*Staff Bereavement Gift*

2023-162 Johnson/Pederson

THAT CAO Desautels purchase a $50.00 gift card from House of Heart Café for AAO Jamieson as a bereavement gift.

CARRIED.

***Bylaw:***

*Bylaw No. 2023-04 Amending Bylaw No. 2017-01 - OCP*

2023-163 Sorenson/Pederson

THAT Bylaw No. 2023-04 being a Bylaw to amend Bylaw No. 2017-01 – Official Community Plan be introduced and read a first time.

CARRIED.

*Bylaw No. 2023-05 Amending Bylaw No. 2017-02 - Zoning*

2023-164 Gehl/Pederson

THAT Bylaw No. 2023-05 being a Bylaw to amend Bylaw No. 2017-02 – Zoning Bylaw be introduced and read a first time.

CARRIED.

**Financial Reports:**

2023-165 Wallis/Gehl

THAT the Bank Reconciliation and the Statement of Financial Activities for the Town for the month of July, 2023 be accepted as presented.

CARRIED.

2023-166 Pederson/Wallis

THAT the Bank Reconciliation for the EMS House for the month of July, 2023 be accepted as presented.

CARRIED.

**Accounts:**

2023-167 Sorenson/Pederson

THAT the List of Accounts for Approval, Appendix “A”, attached to and forming part of these minutes be approved for payment.

CARRIED.

2023-168 Wallis/Johnson

THAT Appendix “B” and “C”, attached to and forming part of these minutes, be approved for payment.

CARRIED.

*Correspondence*

2023-169 Sorenson/Gehl

THAT the list of Correspondence be accepted as presented.

CARRIED.

*Announcements*

The Town Office will be closed Monday, September 4, 2023 for the Labour Day holiday.

The next regular council meeting will be held on Monday, September 11, 2023 at 6:30 pm.

A Special Meeting of Council will be held on September 18, 2023 at 7:00pm.

**Adjournment:**

2023-170 Sorenson

THAT this meeting be adjourned. (9:52 pm)

Mayor Chief Administrative Officer