**Minutes of the Regular Meeting of the Council for the Town of Cabri Held the 13th day of November, 2023**

**At the Cabri Town Office- 202 Centre Street**

**Present:** Mayor David Gossard, Councillors Kim Gehl, Wendy Johnson, Norma Pederson, Kim Lacelle and Danielle Sorenson and Chief Administrative Officer Janelle Desautels.

Councillor Jim Wallis joined the meeting via electronic means.

**Also Present:** Assistant Foreman Brenan Thoreson.

**Call to Order:**

A quorum being present, Mayor Gossard called the meeting to order at 6:31 pm.

**Agenda**:

The following item(s) were requested to be added to the agenda:

* Liquor Permit Request – Christmas Gala
* Veteran Banners

2023-210 Sorenson/Pederson

THAT the agenda for the council meeting of November 13, 2023 be approved as circulated and amended.

CARRIED.

**Minutes:**

2023-211 Sorenson/Pederson

THAT the minutes of the regular Council meeting held October 10, 2023 be adopted.

CARRIED.

**Business Arising:**

*Amend Motion 2023-177*

2023-212 Johnson/Gehl

THAT Motion 2023-177 from the September 11, 2023 Regular Council meeting minutes be amended as follows:

“THAT the invoice received from the Abbey Business and Community Centre for the Targeted Sector Support Grant expenses in the amount of $646.55 be approved for payment.”

CARRIED.

*Prairie Health Care Centre Staff House Agreement*

2023-213 Lacelle/Sorenson

THAT the Town of Cabri be authorized to enter into an Agreement with the RMs of Miry Creek, Pittville and Riverside and the Villages of Abbey, Hazlet and Pennant for the cost sharing of the expenditures related to the Prairie Health Care Centre Staff House; and

THAT Mayor Gossard and CAO Desautels be authorized to sign the Agreement.

CARRIED.

*First Responder Unit*

2023-214 Sorenson/Johnson

THAT the 1992 Ford Econoline E350 Van presently utilized as the First Responder Unit for the Town of Cabri be advertised for tender.

CARRIED.

*Letter: SWT Arena*

2023-215 Pederson/Johnson

THAT Council approve the request received from the SWT Arena Board to use the Christmas Gala funds towards their current renovations rather than the curling rink area revamp, as previously approved.

CARRIED.

**Staff Reports:**

*Community Development Director Report*

2023-216 Lacelle/Gehl

THAT Motion 2023-190 be amended to allow for a flexible start date for Bailey Heggestad in the event CDD Bradford is required to begin her maternity leave prior to December 4, 2023.

CARRIED.

2023-217 Johnson/Lacelle

THAT the Community Development Director Report, Town Foreman Report, Waterworks Operational Records for September and October, 2023, and the Lagoon and Waterworks Compliance Inspection Reports, attached to and forming part of these minutes, be accepted.

CARRIED.

**New Business:**

*Mutual Aid Agreement*

2023-218 Gehl/Pederson

THAT the Town of Cabri be authorized to renew the Mutual Aid Agreement with the City of Swift Current as well as other municipal partners as per Agreement which provides for inter-municipal co-operation in response to major emergencies; and

THAT Mayor Gossard and CAO Desautels be authorized to sign the Agreement.

CARRIED.

*Letter: Prairie Pioneers Independent Housing*

2023-219 Sorenson/Johnson

THAT the request from the Prairie Pioneers Independent Housing CEO for a contribution toward the commercial kitchen upgrade be tabled until the December 11, 2023 meeting.

CARRIED.

*Letter: STARS*

2023-220 Wallis/Gehl

THAT the Town of Cabri make a donation to the STARS Foundation in the amount of $500.00.

CARRIED.

*Letter: GSR Shares*

2023-221 Gehl/Sorenson

THAT Councillor Lacelle represent the Town of Cabri at the Great Sandhills Railway shareholder meeting in Leader on January 11, 2024.

CARRIED.

*Agreement SWT Arena*

2023-222 Pederson/Johnson

THAT CAO Desautels be authorized to sign the Agreement with SWT Arena for the payment of wages for the Arena Custodian personnel through the Town’s payroll system and that SWT Arena be invoiced at the end of the season for all charges associated with payroll plus deductions and remittances as necessary.

CARRIED.

*Letter: Cabri Housing Authority*

2023-223 Lacelle/Gehl

THAT CAO Desautels reply to the Cabri Housing Authority stating the requested sidewalk repairs will be added to the 2024 budget.

CARRIED.

*Letter: Saskatchewan Housing Corporation*

2023-224 Sorenson/Wallis

THAT the Town of Cabri pay their 5 percent share of the 2022 operating loss of the Cabri Housing Authority in the amount of $2,224.04 and invite a member or members from the Board to the next Council meeting for an explanation of the loss.

CARRIED.

*Innovation CU – Term Deposit*

2023-225 Lacelle/Wallis

THAT the Redeemable Term Deposit currently held by the Town be cancelled effective immediately and the remaining funds be transferred to the Town’s Operating account to take advantage of the higher interest rate provided by the Operating account.

CARRIED.

*Western Municipal Consulting – 2024 Board of Revision*

2023-226 Lacelle/Johnson

THAT the Town of Cabri appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2024 through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as members of the Board of Revision: Dave Guernsey, Dave Thompson, Donna Rae Zadvvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Murray Dean, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Kamie Tiessen, Corey Zahuruk, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, and rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the haring of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the Chair of that hearing from among their numbers; and

THAT the Town of Cabri appoints Kristen Tokaryk with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2024 through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Kristen Tokaryk is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED.

*Liquor Permit Request – Christmas Gala*

2023-227 Sorenson/Gehl

THAT permission be granted to Kim Lacelle to apply for a liquor permit for the Christmas Gala, which will be held at the Community Legion Hall in Cabri, on Saturday, December 2, 2023, within the hours of 4:00pm until 1:00am.

CARRIED.

*Lion’s Veteran Banners*

2023-228 Johnson/Pederson

THAT the Lion’s Veteran Banners matter be tabled until the December 11, 2023 Council meeting.

CARRIED.

**Fire Report:**

*October 18 and November 8, 2023*

2023-229 Pederson/Wallis

THAT the Fire Reports as provided by the Fire Chief from October 18 and November 8, 2023 respectively, be accepted.

CARRIED.

***Bylaw:***

*Bylaw No. 2023-07 Amend Zoning Bylaw*

2023-230 Sorenson/Lacelle

THAT Bylaw No. 2023-07 being a Bylaw to Amend the Zoning Bylaw No. 2017-02 be introduced and read a first time.

CARRIED.

**Financial Reports:**

2023-231 Sorenson/Gehl

THAT the Bank Reconciliation and the Statement of Financial Activities for the Town for the month of October, 2023 be accepted as presented.

CARRIED.

2023-232 Pederson/Johnson

THAT the Bank Reconciliation for the EMS House for the month of October, 2023 be accepted as presented.

CARRIED.

**Accounts:**

2023-233 Lacelle/Sorenson

THAT the List of Accounts for Approval, Appendix “A”, attached to and forming part of these minutes be approved for payment.

CARRIED.

2023-234 Wallis/Gehl

THAT Appendix “B” and “C”, attached to and forming part of these minutes, be approved for payment.

CARRIED.

*Correspondence*

2023-235 Johnson/Pederson

THAT the list of Correspondence be accepted as presented.

CARRIED.

*Announcements*

The Public Hearing for the Zoning Bylaw Amendment will be held on December 11, 2023 at 6:00pm.

The next Regular Council Meeting will be held on Monday, December 11, 2023 at 6:30 pm.

**Adjournment:**

2023-236 Wallis

THAT this meeting be adjourned. (9:20 pm)

Mayor Chief Administrative Officer