**Minutes of the Regular Meeting of the Council for the Town of Cabri Held the 13th day of May, 2024**

**At the Cabri Town Office- 202 Centre Street**

**Present:** Mayor David Gossard, Councillors Kim Gehl, Wendy Johnson, Jim Wallis, Norma Pederson and Danielle Sorenson and Chief Administrative Officer Janelle Desautels.

**Regrets:**  Councillor Kim Lacelle.

**Also Present:** Liz Gossard- Cabri Regional Park Board.

**Call to Order:**

A quorum being present, Mayor Gossard called the meeting to order at 6:35 pm.

**Agenda**:

The following item(s) were requested to be added to the agenda:

1. Youth Summer Program Coordinator
2. Railway Crossing at Town Entrance
3. Mall Alley

2024-84 Pederson/Sorenson

THAT the agenda for the council meeting of May 13, 2024 be approved as circulated and amended.

CARRIED.

**Minutes:**

2024-85 Johnson/Wallis

THAT the minutes of the regular Council meeting held April 8, 2024 be adopted.

CARRIED.

**New Business:**

*RFP Paving and Sidewalk Repair – Review Proposals*

2024-86 Sorenson/Wallis

THAT Proposal Number 2, received from Solid State Rubber Paving, to repair a section of the sidewalk between 116-120 1st Street North with black rubber paving for approximately $12.00 per square foot be hereby approved.

2024-87 Johnson/Wallis

THAT Proposal Number 2/Estimate Number 779, received from Covenant Construction Inc. for the repaving of seven blocks plus water break repairs and cleaning and patchwork on 1st and 2nd Streets South for a total cost of $412,920.00 including taxes be hereby approved pending SMB approval.

CARRIED.

Liz Gossard entered Council Chambers at 7:41pm

**Delegation:**

*Liz Gossard – Cabri Regional Park Annual Report*

Liz Gossard left Council Chambers at 8:15pm

*Letter Re: Cabri Housing Authority*

2024-88 Gehl/Wallis

THAT CAO Desautels reply to the Cabri Housing Authority regarding the water drainage concern at 505 2nd Street North with the following:

* The Town maintains that they will not be responsible for any pumping should that be required as drainage is a responsibility of the property owner however;
* Council will work with the Housing Authority by having top soil delivered to the alley behind 505 2nd Street North in order for a berm to be built up between the alley and the property.
* The Housing Authority will be responsible to build and maintain the berm in the future.

CARRIED.

*Letter Re: Cabri Ice Centre/SWT Arena*

2024-89 Pederson/Sorenson

THAT the request received from the Cabri Ice Centre/SWT Arena board for a one-year suspension of the loan repayment in order to fund the replacement of a compressor be hereby approved. Loan repayments shall resume as per Bylaw No. 2019-05 on November 1, 2025.

CARRIED.

*Letter Re: Purchase of Town Property – 205 Centre Street*

2024-90 Johnson/Wallis

THAT the Offer to Purchase received from Leanne Cherkowski for Lot 4, Block 7, Plan No G5812 (205 Centre Street) be approved and that authorization be given to consolidate Lots 4 and 5, Block 7, Plan No. G5812 once both parcel titles have been transferred.

CARRIED.

*Lots 209 and 211 Centre Street*

2024-91 Gehl/Sorenson

THAT permission be granted to R. Svenson to include Town-owned Lots 11 and 12 in their survey plans for Lots 6-10, Block 7, Plan No. G5812.

CARRIED.

*Beverage Garden Request. – S. Kennedy*

2024-92 Sorenson/Gehl

THAT Sue and Doug Kennedy be granted permission to operate a beverage garden at 421 Prospect Avenue on June 8, 2024 from 9:00am to 9:00pm. The Town shall provide the snow fence for the event.

CARRIED.

*Untidy Lot Notices*

2024-93 Johnson/Pederson

THAT Councillors Wallis and Pederson be authorized to determine which properties in town will receive an Untidy Lot Notice as per Nuisance Abatement Bylaw No. 02-2006.

CARRIED.

*2023 Draft Financial Statements*

2024-94 Wallis/Sorenson

THAT the 2023 Draft Financial Statements as prepared by Stark & Marsh be hereby approved.

CARRIED.

*Youth Summer Program Coordinator*

2024-95 Gehl/Sorenson

THAT Motion 2024-66 be amended to remove the following:

* THAT the Town of Cabri hire Rebecca Sievert for the Youth Summer Program Coordinator for the 2024 season at a rate of $15.00 per hour for 30 hours a week beginning July 2, 2024; and

THAT CAO Desautels post the position on the Town’s Social Medial platforms again.

CARRIED.

*Railway Crossing – Town Entrance*

2024-96 Pederson/Johnson

THAT CAO Desautels write another letter to Great Sandhills Railway expressing the need for the railway crossings to be better maintained.

CARRIED.

*Mall Alley*

2024-97 Gehl/Johnson

THAT CAO Desautels write a work order for Town Foreman to install posts in the alley to prevent semi trucks from causing pot holes and other damages to the Mall alley.

CARRIED.

**Staff Reports:**

2024-98 Pederson/Wallis

THAT the Community Development Director Report, Town Foreman Report and Waterworks Operational Records for March and April, 2024, attached to and forming part of these minutes, be accepted.

CARRIED.

**Financial Reports:**

2024-99 Pederson/Sorenson

THAT the Bank Reconciliations and the Statement of Financial Activities for the Town for the month of April, 2024 be accepted as presented.

CARRIED.

**Accounts:**

2024-100 Johnson/Sorenson

THAT the List of Accounts for Approval, Appendix “A”, attached to and forming part of these minutes be approved for payment.

CARRIED.

2024-101 Gehl/Pederson

THAT Appendix “B” and “C”, attached to and forming part of these minutes, be approved for payment.

CARRIED.

*Announcements*

Town Office will be closed Monday, May 20 for the Victoria Day STAT Holiday.

The next Regular Council Meeting will be held on Monday, June 10, 2024 at 6:30 pm at the Cabri Town Office.

**Adjournment:**

2024-102 Pederson

THAT this meeting be adjourned. (9:36 pm)

Mayor Chief Administrative Officer