**Minutes of the Regular Meeting of the Council for the**

**Town of Cabri Held the 13th day of January, 2025**

**At the Cabri Town Office- 202 Centre Street**

**Present:** Mayor Norma Pederson,Councillors Wendy Johnson, Terra Wallis, Lonn Kelsey, Dennis Muhr, Kim Lacelle and Danielle Longtin and Chief Administrative Officer Janelle Desautels.

**Also Present:**  Town Foreman Brenan Thoreson and Cabri Regional Park Board Delegation Danielle Dietrick.

**Call to Order:**

A quorum being present, Mayor Pederson called the meeting to order at 6:32 pm.

**Agenda**:

The following item(s) were requested to be added to the agenda:

1. 2025 Suma Convention
2. Cabri Branch Library
3. Cabri Community Ventures

2025-01 Johnson/Lacelle

THAT the agenda for the council meeting of January 13, 2025 be approved as circulated and amended.

CARRIED.

**Minutes:**

2025-02 Kelsey/Longtin

THAT the minutes of the regular Council meeting held December 9, 2024 be adopted.

CARRIED.

**Business Arising:**

*Advanced Waste Solutions*

2025-03 Lacelle/Johnson

THAT Motion 2024-256 be amended as follows:

THAT the Town be authorized to enter into an agreement for two 6-yard bins, which alternate locations between the Rink and the Ball Diamonds, with Advanced Waste Solutions beginning April 1, 2025. The service agreement shall be provided by AWS for signing in due course; and

THAT the Town tender the residential garbage and recycling collection services for a start date of April 1, 2025.

CARRIED.

*KGS Group – Water System Assessment*

2025-04 Kelsey/Muhr

THAT the Water System Assessment report and recommendations received from KGS Group for the raw water line, water treatment plant and distribution system be accepted and that the recommended items be prioritized in future budget considerations.

CARRIED.

**New Business:**

*RCMP Policing Report – January to December, 2024*

2025-05 Wallis/Johnson

THAT the Annual RCMP Policing report for the year 2024 be acknowledged.

CARRIED.

*Fidelity Bond 2025*

2025-06 Kelsey/Muhr

THAT the Fidelity Bond for 2025 be approved.

CARRIED.

*Pest Control Officer 2025*

2025-07 Kelsey/Johnson

THAT CAO Desautels obtain pricing from Orkin Canada for pest control services to present at the next Council meeting.

CARRIED.

**Staff Reports:**

2025-08 Wallis/Muhr

THAT the CDD Report, Town Foreman Report and Waterworks Operational Records for December, 2024, attached to and forming part of these minutes, be accepted.

CARRIED.

2025-09 Longtin/Lacelle

THAT the quote received from Andrew Hickey to perform a Chlorine Safety Audit at the Water Treatment Plant while he is here doing the safety training for a cost of $925.00 be approved.

CARRIED.

2025-10 Lacelle/Longtin

THAT the Town of Cabri establish an annual Community Leadership Scholarship of $500 for Grade 12 students attending post secondary education or training based on the following criteria:

* Students must submit a short essay no more than 500 words showcasing their leadership activities; including but not limited to any volunteer work, involvement in town events, or efforts they take to make a positive impact on our community.

CARRIED.

**Delegation:**

Cabri Regional Park Board representative, Danielle Dietrick entered Council Chambers at 7:28pm.

Ms. Dietrick presented the Cabri Regional Park Annual Report, attached to and forming part of these minutes.

Danielle Dietrick left Council Chambers at 7:52pm.

***New Business Continued***

*Volunteer Fire Fighter Insurance 2025 and SVFFA Membership 2025*

2025-11 Kelsey/Longtin

THAT the insurance through Saskatchewan Urban Municipalities Association for the volunteer fire fighters and first responders be renewed for 2025; and

THAT the Town of Cabri be authorized to renew the membership with the Saskatchewan Volunteer Fire Fighters Association for 2025.

CARRIED.

*SUMA Membership 2025*

2025-12 Lacelle/Wallis

THAT the Town of Cabri be authorized to renew their membership with Saskatchewan Urban Municipalities Association for the year 2025.

CARRIED.

*UMAAS Membership 2025*

2025-13 Lacelle/Wallis

THAT CAO Desautels and AAO Jamieson be authorized to renew their memberships with the Urban Municipal Administrators Association of Saskatchewan for the year 2025.

CARRIED.

*Federation of Canadian Municipalities Membership 2025 and FCM Travel Fund*

2025-14 Longtin/Kelsey

THAT the Town of Cabri be authorized to renew their membership with the Federation of Canadian Municipalities for the year 2025; and

THAT the Town pays the FCM Travel Fund invoice for a total of $21.68.

CARRIED.

*Anderson & Company Retainer 2025*

2025-15 Wallis/Kelsey

THAT Anderson & Company be appointed as the Town of Cabri’s legal representatives for 2025.

CARRIED.

*Office Cleaning Contract*

2025-16 Muhr/Longtin

THAT the Cleaning Contract with Janelle Desautels for the cleaning of the Town Office be renewed January 1 to December 31, 2025.

CARRIED.

*Preauthorized Debit Agreement*

2025-17 Johnson/Wallis

THAT the updates to the Preauthorized Debit Agreement be approved and that CAO Desautels send a copy of the new Agreement to all residents who utilize the preauthorized debit option.

CARRIED.

*Business Cards*

2025-18 Wallis/Kelsey

THAT CAO Desautels order business cards for the new members of Council as well as Mayor Pederson and Councillors Danielle Longtin and Wendy Johnson and Town Foreman Brenan Thoreson.

CARRIED.

*Cabri Community Ventures*

2025-19 Lacelle/Longtin

THAT CAO Desautels invite the board members of the Cabri Community Ventures to the March 10, 2025 Council meeting.

CARRIED.

*Cabri Branch Library*

2025-20 Wallis/Johnson

THAT the letter received from the Chinook Regional Library board chair be acknowledged.

CARRIED.

**Financial Reports:**

2025-21 Muhr/Wallis

THAT the Bank Reconciliations for the Town for the month of December, 2024 be accepted as presented.

CARRIED.

2025-22 Longtin/Lacelle

THAT the Statement of Financial Activities for the Town for the month of December, 2024 be accepted as presented.

CARRIED.

**Payment of Accounts:**

2025-23 Muhr/Wallis

THAT the List of Accounts for Approval, Appendix “A”, attached to and forming part of these minutes be approved for payment.

CARRIED.

2025-24 Johnson/Kelsey

THAT Appendix “B”, attached to and forming part of these minutes, be approved for payment.

CARRIED.

*Announcements*

The next Regular Council Meeting will be held on Monday, February 10, 2025 at 6:30 pm.

**Adjournment:**

2025-25 Lacelle

THAT this meeting be adjourned. (9:22 pm)

Mayor Chief Administrative Officer